



**Panorama Heights Elementary School
Parent Advisory Council**

**General Meeting
May 14th, 2024**

Meeting Minutes:

Attendance:

1. Elisa
2. Rebbecca
3. Adam
4. Perry
5. Allison
6. Aimee
7. Chris
8. Tyler

7:00pm Meeting Started by Elisa

Minutes approved of last meeting

Chair Update (Elisa)

1. Spring Fair Updates
 - June 6th 3:30 – 6:30pm
2. Upcoming Fundraisers- Plant Fundraiser
 - Raised almost \$350 for PAC
3. Square of PAC payments
 - Sam donated tablet for spring fair – e-transfer available

D-PAC Report

- A. Budget – Comparison
- B. PAC involvement – Most schools struggling for involvement
- C. Teacher Contribution

Treasurer- Financial Update From Elisa

2023-2024 Proposed Budget		
Appreciation		
Staff Appreciation*	940	47 staff x \$20
Parent Appreciation	1,700	416 students x 2 parents x \$2
Teacher Retirement Gifts	200	No retirements announced as of now. Including in budget in case.
Community Support	1,500	E.g. Hot Lunch Helper, Christmas Hampers
	\$4,340.00	
Enrichment Programs		
Courses/Certificates	4,900	Hip Hop (\$3100), Planetarium (\$1800)
Grade 5 Yearbooks	1,360	80 grade 5 students x \$17
Parent Education Events	?	Internet safety?
Kindergarten T-shirts	650	64 K students x \$10
Grade 5 Trip	2,400	80 grade 5 students x \$30
Field Trip Fund	5,040	336 students x \$15
Teacher Enrichment Fund	5,800	29 teachers x \$200
Classroom Enhancement Fund	3,800	19 classrooms x \$200
Emergency Supplies	2,500	
	\$21,990	
General and Administrative		
BCCPAC Membership	75	
Website Hosting	270	
New Logo	?	
Accounting Software	100	
PAC Meetings: Coffee/Snacks	150	
PAC Meetings: Childcare	100	
Misc.	100	
	\$1,045	

Total Expenditures: \$29,135
(not including costs associated for fundraising)
* Partially paid through parent donations

Principal Updates

- Staffing Changes: Secretary Angie Loh leaving, school district helping with replacement
- After Spring Break events:
 - Track season - District Track Meet
 - Grade 5 year end event – Camp Jubilee
- Facilities
 - School clock repair: no update
- Playground
 - Not happening this year. Still on the list for replacement. The district will be replacing wood footings with concrete.

- Classroom Enhancement
 - Discussion around the different funding arrangements for classrooms
 - PAC to look at increasing the field trip grant
- Spirt Day
 - 4 coloured teams with Ribbons for students
- School Mascot
 - 4 options for school to pick from: Wolverines, Pumas, Coyotes, Panthers
 - Vote will be sent home with students
 - Roll out for September 2024
- Classroom Reps
 - Discussion on improving engagement and holding meeting for classroom reps at start of next school year
- Yearbook
 - Draft stages
 - PAC to cover Grade 5 yearbooks
- Next Year Events
 - PAC to discuss events for next year

Grade 5 field trip

Motion to cover \$35 per student for year-end field trip – carried

Meeting adjourned

Next PAC meeting will be in June date TBA