

**Date: October 24th, 2023**

**Location: Zoom**

**Ecole Panorama Heights Elementary School**

**Parent Advisory Council**

**Meeting Minutes**

**Call to Order**

Meeting called to order by Elisa at 7:01 pm

**Meeting Attendance:**

**Attendance of Core Executive Officers**

Chair: Elisa

Treasurer: Jre

Secretary: Tyler

District PAC Representative: Ya

**Attendance of Non-Core Executive Officers:**

Vice- Chair: Adam

Hot Lunch: Aimee, Rebecca

Movie Night Sam, Jre

Website: Mike

**Attendance of School Staff and Parents**

Principal: Perry

Parents: Elisa, Christine, Tyler, Farnazh, Alice, Mike D, Jre, Gail,

Rapha, Ehsan, Mohammad, June, Aimee, Marzieh, Sonny, Ya, Bahareh  
(18 total)

### **School Report:**

#### **Principal's Report (Perry)**

Panorama wear launched!

- Basic items available now

Staff Update

- 2 teachers going on maternity leave in fall/winter
- 1 teacher resigned - District to provide coverage

\$200 Teacher Enrichment "Fun" fund

- To be used for Incentive Program, Special Events and Fun items
- Must be used in calendar year
- Pro-rated for part-time staff

\$200 Classroom Enhancement fund

- Perry to survey teachers and report back to PAC

Field Trip Enhancement

- \$15 per student
- To enhance field trip or in class experience

Plan for After School

- Monday - Thursday
- Details to be updated

## **Core Executive Officers Reports:**

### **Chair Report (Elisa)**

#### **1. Introduction**

Discussed Agenda

Reviewed October events - Pumpkin Patch was a success

#### **2. Movie Night**

#### **3. Winter Fair**

#### **4. Fundraisers**

Tri-City Coupon Closed Approx \$1800 in profit

Created by Kids Art - Just Started

Meridian Meat - Online Muncha Lunch

Olivers Label - Year round

Cobbs Bread - Year round

#### **5. Grade 5 Rep - Still looking for parent volunteer**

#### **6. Class Reps - Thank you to everyone for volunteering to help out**

#### **7. Website- Updating in progress**

#### **8. Afterschool Clubs/Activities - Perry to Update**

#### **9. Planetarium**

May 15-17

In School Event for all students

## 10. New Logo

Discuss in the new year - Animal mascot

## 11. Hot Lunches - Started this year

### **DPAC Report (Ya)**

#### 1. PAC 101 - Overview

#### 2. Change of By-laws -

Update DPAC & Gaming - They have updated version

#### 3. 50/50 Raffle Tickets need gaming license

#### 4. BCPAC Membership Renewal - Good to renew (Approved)

#### 5. Next DPAC Meeting Oct 25<sup>th</sup> - Open to all parents

### **Financials**

#### **Treasurer Report (Jre)**

##### 1. Reviewed Account Balances

##### 2. Discussion on Muncha Lunch -

##### 3. Proposed Budget for 2023-24 School Year

### **General Discussion:**

None

### **Adjournment**

The meeting ended at 8:00 pm.