



Minutes of Panorama Heights Elementary School PAC Meeting

April 19th, 2021

Chairperson: Shilpi Mehrotra & Shahnaaz Balsara

Secretary: Colby Anderson

Meeting conducted via Zoom

Meeting called to order at 7:16 by Shilpi

Introductions and Housekeeping

- Timekeeper designated - Colby
- Next meeting is set for May 17th at 7:15pm
- Minutes from previous meeting were reviewed and approved, and they can be found on the PAC website (www.panoramaheightspac.ca)

Chair Report

- Staff Appreciation luncheon
 - Shilpi has been talking to the Curry Up food truck vendor to see if they may be able to supply lunch for the staff
 - Wednesdays are the most staffed days of the week, so Shilpi will look for Wednesdays in May that may work for the truck vendor
- Several core positions will be open next year:
 - Chair or co-chair position (core) – the two-year term is coming to completion at the end of this school year
 - Secretary (core) – the two-year term is coming to completion at the end of this school year
 - DPAC (core) – the two-year term is coming to completion at the end of this school year
 - Treasurer (core) – if there is interest in this position for the next school year that person could either take over or shadow Fiona for the next year, and take over the following school year when her term is up
 - Webmaster – Macy will continue in this position through next school year, however the position will be vacant for the following school year (2022-2023) if someone is interested in taking that on and could have the

- opportunity to shadow her next year
- **In order for the PAC to exist and the PAC funds that have been raised thus far to remain with Panorama, all four core positions must be filled**
- If anyone is interested in filling any core, or other positions on PAC, please contact the PAC Chairs at chair@panoramaheightspac.ca
- A letter will be sent to the parent community with the information about these positions that will need to be filled as well
- Mme. Bertrand and Ms. Goddard are retiring at the end of this school year, so PAC will be looking into retirement gifts, with input from school staff
- Shilpi will follow-up with the parent that offered to start a Facebook page for Panorama

School Report – Mr. Muxworthy

General updates

- Playground upgrades
 - The metal slide was replaced over the Spring Break
 - Mr. Muxworthy suggested developing a playground committee that looks into creating a plan proposal, grants, fundraising, equipment, etc. to report back to the PAC
 - The goal would be to completely replace the blacktop playground across the next 3-5 years
 - He projects that it will cost from \$40,000-\$60,000 to replace the entire playground in the blacktop area, including changing the tree planter box into a sandbox
 - Once there is an agreed upon design plan/idea, it may be easier to fundraise and access grant money for the project
 - Debora has offered to take the lead for this over the next 1-2 years, and Teri has offered to help as well
 - Anyone else who is willing to help with this can also contact the PAC (chair@panoramaheightspac.ca)
 - Funds from the gaming grant may be able to be used for this as well, which will be discussed further with Fiona
- Student Learning Surveys
 - These were sent out to parents last week, and students and staff are completing them this week
 - This Friday, April 23rd is a Pro-D day, where staff will be engaging in professional development related to numeracy
- Construction
 - Progress continues to be steady and on-track, with the goal for completion in September
 - The portables may be removed by early May, which means Divisions 1 & 3 will be moving back into the school (one in the gym and one in a renovated classroom)
- Grade 5 year-end events
 - Staff has discussed a year-end ceremony online, which would include speeches from student and staff, slideshows (one formal and another more candid), and be held via Zoom for the school community to attend

- As restrictions on gatherings and mixing cohorts continue to be in place, the idea of using the lower field to host a Grade 5 catered picnic lunch (e.g. Red Robin's) and including fun activities such as beach balls, music, or water gun fights are being discussed amongst staff (costs to be detailed and discussed, with the goal of having more information for next PAC meeting)
- A yearbook for the Grade 5s is also being looked into, and Mr. Muxworthy will get a cost for those to present to PAC
- The current budget for Grade 5 appreciation gifts is \$400, as well as \$2350 for the Grade 5 trip. The hoodies have already been paid for by PAC.
- Technology
 - The school will be replacing 27 student laptops, as well as 10 iPads, with a subsidy from the District
 - With the subsidy/replacement program, this will be costing around \$3000 when this would normally cost approximately \$12,000
 - The school will also be upgrading projectors with projectors that have HDMI and a wireless transmitter, which will cost \$3500-\$4000
 - The school is able to cover these costs, however if there is money that the PAC needs to spend on technology before it expires (e.g. Gaming Grant), that could be used here (if not, it can be reserved for the playground upgrade project)
 - This can also be further discussed at next meeting
- Incoming kindergarten students
 - PAC can order the shirts now so that they will be here for September for the students, with the current enrollment being at 65 incoming students
- Covid-19 update
 - Many staff have had their first vaccinations, with a projection that by the end of this week 80-90% of Panorama staff will have received their first vaccination dose
 - The school will continue to be diligent with their safety protocols, and ask that families continue to do so with their daily health checks

Responses to parent questions

- A question was asked about whether the water fountains are available for students, and if there are any alternative sources for refilling water bottles
 - Mr. Muxworthy noted that students can fill their water bottles using the sinks in the bathroom or classrooms with clean, drinkable water
 - The idea of purchasing touchless water bottle refill stations was brought up, however Mr. Muxworthy noted that with the amount of available taps in the school this is unnecessary

Committee reports

- Fundraising
 - The Purdy's fundraiser raised approximately \$300
 - Teri suggested looking into putting together a 'summer fun' end of year bucket raffle idea, as the candy cake raffle at Christmas was quite successful for the school's fundraising efforts

- Kelsey suggested doing two prizes, one for primary and one for intermediate
 - Pizza night was suggested and will be looked into (Debora)
 - Cobs bread was suggested and will be looked into (Shilpi)
 - Return-It depot was also suggested (Debora)
 - A Growing Smiles Spring planting fundraiser, similar to the successful Winter plant fundraiser, will be done (Debora)
- Website & Communication Coordinator – see notes in Chair report
- Emergency Preparedness – No report
- Grade 5 committee – see notes in Principal’s Report
 - Teri has volunteered for this position for the next school year
- DPAC – No report
- Class liaison & communications – No report
- Parent education – No report
- CPF – No report

Treasurer’s report

- The report dates from from February 23 to April 19th –
- Fiona notes that she is still waiting for a report from School Cash Online that includes information funds raised via pink shirt day, mask sales, and any new PAC donations
- The Purdy’s fundraiser raised \$323 for the school, however the cheque was deposited to school, rather than PAC, so will need to reconcile for that account
- 5 Teacher Incentive Fund requests were cashed at a total of \$476; with a grand total of \$1036 for the entire school year
- The staff appreciation fund has used \$33 this recording period
- The General account currently has \$36,235, while the Gaming account has \$17,000
- Fiona will begin to work on the application for the Gaming Grant for the next school year
- The funding received through the Gaming Grant has an expiration date as well as specific parameters, and as PAC has not used much, if at all, this year, this is something that will need to be discussed at the next PAC meeting
- Any questions about the budget can be sent to Fiona at treasurer@panoramaheightspac.ca

Meeting adjourned at 8:28pm

Date of next meeting is set for **Monday, May 17th at 7:15pm**