



**Minutes of Panorama Heights Elementary School PAC  
Meeting  
February 23, 2020**

**Chairperson:** Kelsey Jones (on behalf of Shilpi M) and  
Shahnaaz Balsara

**Secretary:** Shahaaz Balsara on behalf of Colby Anderson

**Attendees:**

Melanie Norris	Shawn Lo
Abeer Murad	Deanna Wang
Natalie Wang	Wei Zhang
Bonnie Chung	Peng Feixu
Lynn Li	Melda Okucu
Olivia Li	
Kelsey Jones	
Shahnaaz Balsara	
Dong Mei Chen, Summer	
Ya Wen	
Vivian Z	
Shu Jiang	
Stephanie Kehle	
Susan Chen	

**Meeting called to order at 7:15pm by Kelsey**

**Introductions and Housekeeping**

- Timekeeper designated – Melda
- Next meeting set for Monday, April 6th at 7:15pm
- Minutes from previous meeting: Reviewed and approved

After the introductions some parents handed out a document related to the current health crisis of COVID-19. Mr. Muxworthy greeted everyone and answered some questions below that were

put forth by those parents:

Q. What is the school doing to keep everyone safe?

A. There are certain protocols that must be followed and the school takes direction from SD43 who in turn takes direction from Fraser Health. All Staff are following the guidelines and recommendations from the Ministry of Health and emphasizing proper hand hygiene. Caretakers are more vigilant in their cleaning procedures that have been set by SD43. All school policies regarding cleaning are set by SD43 and they are monitoring the situation and are recommending people to stay home if they are sick or have come home after recent travel from abroad.

Q. Why are schools still open?

A. The school takes direction from SD43, who in turn takes direction from Fraser Health and the Ministry. School is an environment where children should be welcomed and not judged, they should feel safe. The decision to close the school comes from SD43 not an individual school. If a child is feeling unwell they should stay at home, this is the flu season.

Q. Can the school provide a document about COVID-19?

A. No. The current health situation is rapidly evolving and everyday there is new information coming out. But when any information does come it will come from SD43 who gets it from the Ministry. The school when it receives information will email all parents in the school.

Q. Can the PAC provide names of children that are absent from the class?

A. No, PAC is independant and has nothing to do with the current health situation. Above all it is a privacy issue, children can be absent for a majority of reasons. The PAC nor the school cannot under any circumstance provide a list of children that are absent from classes.

Q. Can the PAC provide daily updates?

A. No. The PAC cannot provide any updates and has no responsibility. The PAC is not a platform that can be used to address this issue.

Q. What are the cleaning measures?

A. The caretaking team is doing an excellent job with their cleaning. There is extra cleaning done for all common areas. Cleaning protocols are followed that have been put forth by SD43.. We are in the midst of flu season and everyone is doing their part to keep the school safe. If a child has a fever or is sick they should stay home. We should also listen to the advice of the Health Ministry and wash our hands regularly and take precautions.

Mr. Muxworthy ended the session by telling the parents that the credibility of Fraser Health as an authority is very strong. School policies around health and safety are based on the Ministry of Health's recommendation. All the Staff and caretaker's at Panorama are doing an excellent job and following all protocols set forth by SD43.

### **Chair Report**

- No report

## **School Report – Mr. Muxworthy & Mr. Jamieson**

- Mr. Muxworthy greeted the PAC and acknowledged that he is getting to know the routines and thanked everyone for their patience.
- Trees have been cut down on the East end, and has been done earlier than anticipated due to the nesting season. Renovation will start at the end of the year, once permits are in place as the land is shared with the City. PAC and the school community will be informed on updates.
- Mme. Reskovich is back from maternity.
- An EA practicum student, Mr. Moshbegi will be doing his practicum and will work with Student Services and the EA team.
- Kindergarten students dressed up for the 100 days of school.
  - Upcoming events:
    - Feb 26 - Anti-bullying day- Pink shirt day.
    - Feb 26 - Bake sale organized by the school secretary. Proceeds donated to the SPCA.
    - Hoops for Hope Basketball tournament has been very successful in the past years and has welcomed Grades 4 and 5 to participate and show support. Concession has been set up to support Crossroads Hospice.
    - Report Cards will be sent home Friday, March 13th the last day of school before Spring Break. It is a new template and feedback is appreciated from parents.
    - February 28<sup>th</sup> is a Pro-D day.
    - There will be an early dismissal at 1:35pm on April 7<sup>th</sup> for Student-Led Conferences
    - The school website calendar has been updated to include all of the after-school activities occurring at Panorama. Parents can look to the website for activities that are offered.

## **New Business**

- Open PAC volunteer positions:
  - Student Enrichment Program Coordinator – coordinating lunchtime clubs and activities
    - Shilpi is going to take on this role for now and organize the 4-corner soccer for kindergarten
    - Shilpi and Mr. Jamieson will coordinate to find gym time
  - Treasurer – as this is a 2-year term, Melanie's time as treasurer will be completed at the end of this school year. This is a position that must be filled for the 2020-2021 school year in order for PAC to continue.
- Spring Fair – this was briefly discussed. Shilpi has confirmed the food truck for the fair PAC decided to remove the silent auction if we go ahead with the fair on Thursday, June 4<sup>th</sup>. Lynn, Nathalie, Ya and Abheer volunteered for the Spring Fair. Bonnie offered to do ticketing if we go ahead with the fair. Shahnaaz will send their names to Colby as she was the Spring Fair Organizer for last year.

## Old Business

- See committee reports, below

## Committee Reports

- **Movie Night:** This has been postponed until after Spring Break.
- **Treat Days:** No report.
- **Hot Lunch:** Pizza hot lunch on Thursday Feb 27th. It was when hot lunch is on a Friday, there are generally more orders. There were 253 orders for pizza this month which was slightly lower as the school meals program is also offered..
- **Traffic:** No report.
- **Walking School Bus:** Wednesday, February 26<sup>nd</sup>.
- **Student Enrichment Program:** The Pinetree Community Centre programs will be coming out in the next two days, through the office. All other after school programs will continue with registration after Spring Break.
- **Website and Communications Coordinator:** No report
- **Class Liaison:** No report
- **DPAC:** Natalie gave a report from the last DPAC meeting, the current balance is about 25,000. The office was flooded and they hope to be up and running soon. 5 schools will get robots, Scott Creek currently has one, kids will get to program the robots and will be used for learning.

Key Budget dates are: The Stakeholder Budget meeting will take place Feb 11th.

The Provincial Budget Announcement will take place Feb 19th.

March 15th Ministry Budget Announcement

April 14th feedback from Stakeholder groups regarding budget.

April 21st approval of the budget. SD43 is trying to be more efficient and next year there will be layoffs. International Ed used to fund 10 -12% of the budget.

Coquitlam will be getting three new playgrounds and schools can be eligible.

- **Parent Ed:** No report
- **Health & Safety:** No report
- **CPF:** French Immersion resources email sent to parents.
- **Grade 5:** No report
- **After-School Activity Liaison:** All after school programs running well and will continue with registration after Spring Break. Ya will create a survey to see which programs are good and new programs to add if necessary..The dates for the Pinetree Community center are Apr 20,27, May 4,11,25 and June 1.

- **Treasurer's Report:**

General Account: Hot Lunch has raised \$4015 so far (\$800 average per event) on track to reach our target for the year.

The last movie night raised \$512. and we still need to reach the target of \$1400 as four movie nights have been planned for the school year.

A parent mentioned about the current bell schedule and wanted to know if it would revert to the original schedule. Mr Muxworthy said he would welcome feedback but as of now there are no plans to go back to the original bell schedule.

The next meeting is set for: **Monday, April 6<sup>th</sup> at 7:15pm.**

**Meeting adjourned at 9:05pm motion made by Kelsey and seconded by Melda.**