



**Minutes of Panorama Heights Elementary School PAC
Meeting
October 21st, 2019**

Chairperson: Shilpi Mehrotra & Shahnaaz Balsara

Secretary: Colby Anderson

Attendees:

Kelsey Jones	
Yu He	
Shahnaaz Balsara	
Melanie Norris	
Shilpi Mehrotra	
Adeline Song	
Colby Anderson	
Tara Abraham	
Abeer Muradi	
Peng Zhang	
Ya Wen	
Blaine Neuls	
Denise Quanson	

Meeting called to order at 7:18pm by Shilpi

Introductions and Housekeeping

- Timekeeper designated – Kelsey
- Round table introductions – Completed
- Next meeting set for November 18th, 2019 at 7:15pm
- Minutes from previous meeting: reviewed and approved.

Chair Report

- It was suggested to buy Freezies in June for the Terry Fox Run next year, as they were challenging to find at this time of year

School Report – Mrs. Yu & Mr. Jamieson

- For the first school-wide goal of numeracy, a speaker has been in to do demonstrations

related to this goal, and this will continue to be done

- There was a recent school-wide assembly about resilience, part of the second school-wide goal of social-emotional learning
- Mrs. Yu will be sending a link in a weekly email about this
- Mrs. Yu and Mr. Jamieson asked PAC for feedback on the instructional lunch time that is new this year – some parents reported that their children ate more, while others noted that theirs appear to be eating less
- Mr. Jamieson noted that students are coming outside for lunch in a calmer state and there are overall less issues outside
- Because the school is down two divisions this year, one classroom has been turned into a Sensory Room, which is a space where students may go to calm themselves as needed (e.g. contains a stationary bicycle, couch, games, etc.)
- At the end of this year, construction will be started on an addition to the school, adding 4 classrooms and a Sensory Room and removing the portables
- It is estimated that this will start in summer and take approximately 16-18 months
- Mr. Jamieson thanked PAC for the treats from the Terry Fox Run, as well as for subsidizing the cost of tennis for the students
- Upcoming events:
 - October 25th – Pro-D day
 - October 30th – Photo re-takes
 - October 31st – Halloween parade at 1:00pm, parents are welcome
 - November 1st – Interim reports
 - November 8th – Remembrance Day assembly at 10:45am, parents are welcome to join
 - December 17th & 18th – Christmas concert
- There will be a new look for report cards, though the contents will be the same as previous years
- The eventual goal will be to move to a Parent Portal where parents can access their child's data online

New Business

- Chris from Coquitlam Parks Recreation & Culture spoke about preschool and children's programs and how they work with schools
- They offer various after-school programs at the school, and would be able to offer a program one day per week, starting in January until Spring Break, then possibly another after Spring Break until June
- Spaces will be limited (12 students/Coquitlam Parks & Rec staff member), and running this program will depend on availability of staff, space, and interest
- Other after-school programs:
 - Do What U Love Foundation are currently offering activities before/after school, and are interested in doing so again in January
 - They would like to set up an information table at the next PAC Movie Night
 - Bricks 4 Kidz and Mad Science would also like to do programs at the school
- Open PAC volunteer positions:
 - Liaison for after-school program
 - Student Enrichment Program Coordinator – coordinating lunchtime clubs and activities
 - Athletic Club/Running Club Coordinator

- Movie Nights – helping the current coordinator
 - Please email chair@panoramaheightspac.ca if you would like to volunteer for any of these positions
- A location in the school to keep PAC records has been established

Old Business

- None

Committee Reports

- **Movie Night:** Winnie is still looking for another helper, as well as volunteers on the day of. The first movie night will be Friday, November 15th
- **Treat Days:** The first treat day went well, with the next treat day being held on Friday, November 8th
- **Hot Lunch:** Hot lunch is on Thursday, October 24th, with Dominos providing pizza. December will be Quiznos (grilled cheese, tuna, and turkey with cheese), and the option of donating \$1 to support families in need with hot lunch will be added to the form
- **Traffic** – There are still some parents turning left at the no left turn area at the top of the drive-through, and some parents have also been on cell phones while driving through the drive-through. Otherwise the majority of the drivers are respecting the traffic signs and rules.
- **Walking School Bus** – Wendy notes that she has a calendar of dates from Bonnie, which can be sent to PAC to add to the calendar
- **Student Enrichment Program** – A parent volunteer is needed for this program (see note under ‘New Business’)
- **Website and Communications Coordinator** – no updates
- **Class Liaison** – an email about class reps was sent and no teachers replied
- **DPAC** – no updates
- **Parent Ed** – no updates
- **Health & Safety** – no updates
- **CPF** – an email will be sent to the French teachers that lists resources for parents and teachers about CPF
- **Grade 5** – the deadline for ordering hoodies is on Friday, and they should be arriving in approximately a month. A grade 5 yearbook may also be done this year. The idea of individual class yearbooks at the end of the year was also discussed.
- **Athletic Club** – A parent volunteer is needed for this program (see note under ‘New Business’)
- **Treasurer’s Report:**
 - General Account:
 - Donations are at \$2205 thus far. A wish list has been requested from admin/teachers for Educational School Upgrades (up to \$3000)
 - Treat Day earned \$3823, which is \$122 more than budgeted
 - A donation of \$277 was made to the Terry Fox Foundation from hot lunch orders in September (\$1 from every order)
 - Gaming Account:
 - Grant money was received, which totaled \$9320 (\$20/student)

Date of next meeting is set for: November 18th at 7:15

Motion to adjourn meeting. Moved by Shilpi. **Seconded** by Shahnaaz. **Motion Passed.**

Meeting adjourned at 8:11pm.