

Minutes of Panorama Heights Elementary School PAC Meeting June 10th, 2019

Chairperson: Kelsey Jones / Melda Okucu

Secretary: Leah Barrington

Attendees:

Attendees.	
Bonnie Chung	
Colby Anderson	
Shahnaaz Balsara	

Meeting called to order at 7:20 pm by Kelsey Jones

Introductions and Housekeeping

- Timekeeper designated Melda
- Next meeting will be in September, time to be announced.
- Motion to approve minutes of the PAC AGM meeting held May 6th, 2019. Moved by Bonnie, Seconded by Melda. All in favour. **Approved**.

Chair Report

 A HUGE thank you from Kelsey and Melda to all PAC committee members and volunteers for all your hard work and dedication this school year. It is greatly

School Report – Principal Ms. Yu

- Ms. Yu welcomed the group.
- Ms. Yu explained that the school-wide goal for next year has two parts:
- 1) the social-emotional goal of having a growth mind-set
- 2) the academic goal in math of exploring assessment tools and how to align them with the new curriculum
- Ms. Yu also reminded members that the Code of Conduct is in the planners
- Ms. Yu also announced the new bell schedule to start next September: the start time will remain the same, but the dismissal time will be earlier, at 2:35 p.m.
- Mr. Jamieson extended a very big thank you to the PAC and parents for the delicious Staff Appreciation luncheon. Everyone loved it.
- Mr. Jamieson reported that the school had received lots of positive feedback, in general, for the Body Science presentations. Thank you to Shahnaaz for arranging them.
- Mr. Jamieson also said the recent District Track Meet had gone very well and that parents and students had had a great day.
- He also reported that Welcome to Kindergarten on May 22nd had gone very well.
- He explained that last Thursday the Grade 5's had gone off to spend the morning at their future middle school and that this is a great way to help students with the transition from elementary to middle school.
- Mr. Jamieson also reported that the EAL luncheon had been well-received and the kids had enjoyed it.
- He also talked about the Young Entrepreneurs Fair put on last week by the three French Immersion Grade 4/5 classes. It was a great success.
- Upcoming events include:

Friday, June 14 – Spirit Day

Friday June 21 – Grade 5 Camp Jubillee

Thursday, June 27 – last day of classes

10:15 – final Assembly

12:00 – optional early dismissal - parents can take children home if they wish

New Business

- Kelsey reminded PAC of the event Donuts for Dads this Friday, June 14th thank you to Nathalie for organizing this. She is looking for volunteers.
- Kelsey reported that two positions are still open: Spring fair and Student Enrichment
- Kelsey also told PAC that freezies will be given out as treats at recess on Spirit Day and it will be the last Treat Day.
- Kelsey thanked the volunteers from Summit Middle School who will be volunteering at Spirit Day.

Old Business

- Welcome to Kindergarten Orientation thank you to Shilpi, Melda, Melanie, and Bonnie for helping.
- Spring Fair All PAC members present extended a huge thank you to Colby who was in

- charge of organizing the Spring Fair. Melda mentioned that the job is too much for only 1 person. Melda also thanked Wendy for sending out many emails for the fair.
- Colby reported there that there had been about the same amount of people who came to the fair this year as last year, but that there were a lot less donations this year. She also mentioned that there had been many new kindergarten students who came too.

Committee Reports

sent a

- Movie Night: Winnie sent a message to Kelsey: The last movie night went fairly well.
 The hallways were blocked and the behavior was also better. Winnie is asking if there is anyone interested in helping her out next year.
- **Treat Days:** The last Treat day is this Friday, freezies, for Spirit Day.
- Hot Lunch: Katherine sent a huge thank you to the wonderful group of parents and five students helpers who helped with the last hot lunch. There were 277 orders this time. Katherine has trained Lynn, who has kindly volunteered to take it on in the fall. Kelsey and Melda would like to remind Lynn that she will need to get FoodSafe training in the fall. This will be paid for by the PAC.
- **Traffic:** Denise says the presence of the police and the police cars in the area have made a positive difference. She extends a great big thank you to them!
- **Walking School Bus**: This will be revisited in the fall. A big thank you to Bonnie for all her hard work and time given to this monthly event.
- **SEP**: no report
 - Website and Communications Coordinators: Macy would like to remind all PAC members to delete all emails in order to prepare for the next person taking over your position. The new person to a new position will get a new password.
- Class Liaison: no report
- **DPAC**: no report
- Parent Ed no report
- Health & Safety: no report
- **CPF**: no report
- **Grade 5**: no report
- Athletic Club: Robin and Sarah will no longer be able to continue leading Athletic Club next year. This is one of the most popular after-school activities and so many students love it. PAC is looking for a volunteer to run it.
- Treasurer's Report:
- Kelsey let PAC know that Melanie had to increase the deposit by \$40.00 so Mélanie did that, and the budget will be readjusted next year.
- Mélanie sent in the following update:
- -There will be one final set of financial statements prepared in a few weeks when the last of this year's transactions have been completed. In the meantime, here is the update:
- -In the general account, all our fundraisers are wrapping up for the year and have been very successful:
 - We're still waiting on the last of the revenue from silent auction prizes and a few expense reports to come in, but I'm estimating that final profit from the event will be around \$3000... Thanks Colby for making this happen! We didn't budget for any spring fair profits this year since we weren't sure in September if the event was going to happen, so this \$3000 is a bonus to our budget. Thanks for making this event so successful Colby!

- Movie nights earned \$1511.50 in total (\$200 more than budgeted for)...Thanks Winnie for all your hard work!
- Hot lunch has already reached target for the year at \$7050 profit with one more event to go, so we should end up with \$800 extra revenue for the year. Thank you Catherine!
- Treat day is wrapping up and earned almost \$3000 (around \$300 more than budgeted).
 Thanks again Colby!
- -A large payment still to be made before the end of the year relates to the wish list items previously approved by the PAC totaling \$3692, largely for student services equipment such as simply fit boards, pedal desk, standing desk, wobble chairs, and ergo seats. Wendy will submit receipts for items purchased and the school will be reimbursed by the PAC in the next few weeks, and this will be allocated to the Educational School Upgrades fund.
- -There is \$210 left in the "gifts" budget for retirement/parting gifts for staff.
- -There was some concern about the treasurer's computer last year so the purchase of a new computer was approved at the start of this school year for \$325. I made it through the year with the old computer though, so this purchase has been delayed but it will need to get revisited in the next few years.
- -Regarding the gaming account, Camp Jubilee was more expensive than last year's grade 5 trip, so the PAC contributed \$2345 in total this year (\$385 more than last year). The grade 5 parents also contributed slightly more toward the trip.
- -I have applied for the gaming grant for next year (which will get deposited into the gaming account early next school year).
- -Question for Wendy: did Mr Spira end up booking another performing artist? He had \$850 left to spend.
- -Lastly, if everyone could cash their reimbursement cheques as soon as possible when you receive them, that would be great so I can tie everything up right at the end of June.
- -Thanks for all the hard work everyone! It's been a pleasure working with you this school year!
 - Kelsey will send home an email outlining all positions/events that require volunteers.

Date of next meeting is set for: September, 2019

Motion to adjourn meeting. Moved by Bonnie. Seconded by Shilpi. Motion Passed.

Meeting adjourned at 8:30 pm.