



Minutes of Panorama Heights Elementary School PAC Meeting November 19th, 2018

Chairperson: Kelsey Jones & Melda Okucu

Secretary: Leah Barrington

Attendees:

Bonnie Chung	Stephanie Kehle
Shira Behnia	Wei Zhang
Denise Quanson	Natalie Wang
Shahnaaz Balsara	Jane Shan
Colby Anderson	Lynn Lin
Winnie Li	
Mélanie Norris	

Meeting called to order at 7:20 pm by Kelsey Jones

Introductions and Housekeeping

- Timekeeper designated – Melda
- Round table introductions – Completed;
- Next meeting set for January 21st at 7:15 pm;
- Motion to approve minutes of the PAC meeting held October 15th, 2017. Moved by Denise, Seconded by Bonnie. All in favour. **Approved.**

Chair Report

- Kelsey reported there are some families in need of financial support this winter and

asked members if they would like to sponsor them. A motion was raised to help these families, for a total of \$800. Moved by Melda, and seconded by Denise. All in favour.

- A motion was also raised to help support families on a more regular basis. A line will be added to the bottom of the Hot Lunch order, giving parents an option of adding \$1.00 to their order in order to help out families in the community, as per school request. Moved by Melda, seconded by Denise.

School Report – Principal Ms. Yu

- Ms. Yu welcomed the group.
- Ms. Yu reminded members that there is no Christmas concert this year, but there will be a Spring Concert on April 16th and 17th.
- Ms. Yu also reminded members and parents that flu season is upon us and it is important to wash hands often, drink lots of water, and, if your child is sick, please keep him/her home. Ms. Yu said the best way to report absences is through the on-line form.
- Ms. Yu reported the first term report card will go home December 21. She gave a reminder that there will be no letter grades, but students will be evaluated on a Proficiency Scale: Emerging, Developing, Proficient, and Extending. This report card is designed with friendlier language. Ms. Yu is very interested in any feedback about the new report card, so please send it in.
- Ms. Yu announced a change of date for the Pro D day in 2019/2020. The Pro D day currently scheduled for October 18, 2019 will be changed to October 25th.
- Ms. Yu gave out information regarding the winter weather procedure. Parents can find out information about school closures, etc., on the district website SD43.bc.ca (usually before 630 a.m.) as well as on CKNW and CBC. She reminded parents that if they do not feel safe trying to get their children to school, then please stay home.
- Mr. Jamieson reported that students recently had an assembly (one for primary, one for intermediate) reviewing whole body listening and growth mindset (e.g. the power of “yet” and positive thinking).
- Mr. Jamieson highlighted the following dates:
 - Nov. 22 – assembly to watch Ms. Yu get her hair cut
 - Nov. 30 – Mrs. Loss will start an introduction to basketball for the Grade 5’s
 - Talent Show – coming in December
 - Dec. 11 – Spirit Day, Gingerbread Houses
 - Dec. 21 – 2pm Sing-a-long
 - Jan. 18 – The Power of Yet, with Yoyo’s

New Business

- Ms Yu shared traffic concerns with Panorama's liaison officer, who said that the RCMP will be increasing enforcement of by-laws in the near future.
- Kelsey said that the Spring Fair is a great fundraiser and lots of fun, but volunteers are needed to help. The following members volunteered to be on the committee: Bonnie, Winnie, Shahnaaz, Melda, Stephanie, Natalie, and Leah.
- Winnie reported that Movie Night had gone fairly well. A suggestion had been made to have an intermission during the movie, but Winnie reported that there already is one, but that it can't be too long, or kids start to run around. A suggestion was made to have the Leadership students (Grade 4 and 5) to help with the smaller children during the movie. Winnie will contact Mrs. Loss about this. Winnie also reported that it is difficult to know how much pizza to order, and a suggestion was made to have a pre-ordering system, but this would be a lot of extra work. Winnie will consider options.

Old Business

- Kelsey reported that, although our goal for family contributions this year is \$4000, we are currently not even half way, with about \$1900. (Last year we received approx. \$4700 in contributions/donations.) Co-Chairs will send out a hard-copy reminder to parents.

Committee Reports

- **Movie Night:** Please see info above.
- **Treat Days:** Colby reported that Treat Day is this Friday, Nov. 23.
- **Hot Lunch:** Catherine sent a message through Melda that for November's hot lunch there were 292 orders. Catherine sends a big thank you to all the parents who were able to help!
- **Traffic:** Denise reported that many children are exiting the cars on the driver's side and this is very dangerous. Some parents are still parking in the drop-off zone as they zip in to talk to the teachers. She will ask some teachers to put up a sign in their room as a reminder not to park in that lane. Denise requested a paddle, and it was also suggested that she wear a vest, perhaps with the word "volunteer" on it.
- **Walking School Bus:** It is this Wednesday, Nov. 21. A reminder to students to Bring Your Own Mug.
- **SEP:** Stephanie reported that 4-Way Soccer is going well and is very popular. However, Stephanie is short 2 volunteers on Tuesdays, so if anyone can help, it would be greatly appreciated. Stephanie is considering options for organized lunch play programs for the spring. The gym has limited availability at lunch time during the spring, so she will be considering either indoor activities using the library, or out-door activities. She will discuss options further at upcoming PAC meetings.
- **Website and Communications Coordinators:** no report
- **Class Liaison:** no report
- **DPAC:** no report
- **Parent Ed –** Shahnaaz was able to book Jessie Miller for a presentation about internet safety. The exact dates are to be announced. This would cost \$400 for parents and \$375

for students, plus GST. Parents would pay approx. \$10, and students would be free, their cost being covered by the gaming account. PAC is also considering a second parent education session throughout the year, possibly to do with health and nutrition. This will be discussed further at an upcoming PAC meeting. (**UPDATE** of 28.11.2019 by Melda: Jesse Miller sessions are booked for 29 January 2019 for the students and parents. Next steps to follow are:

1. Flyer email for “Save the Date “ for the students and parents sessions
 2. Setting up Paypal (probably for early Jan) for the Parents Session)
- **Health & Safety:** not present
 - **CPF:** Stephanie has no news to report from CPF, but she will send out an email to French Immersion parents, summarizing the role and services of the organization Canadian Parents for French.
 - **Grade 5:** no official report from Ting Ting, but Grade 5's did receive their hoodies and they are thrilled!
 - **Athletic Club:** no report
 - **Treasurer's Report:**
 - 1) Mélanie reported that teachers have begun to submit receipts for the “**Teacher Incentive Fund**” (TIF) and “**Teacher Enrichment Fund**” (TEF) reimbursements:
 - a) **TIF:** teachers get \$150 per full-time equivalent to help cover the cost of materials purchased for classroom (e.g. art supplies, treats, etc.)
 - b) **TEF:** teachers get \$15 per student to help offset the cost of field-trips, in-class presentations, etc.
 - c) TIF and TEF budget for this year is \$11,370
 - 2) Mélanie also said the PAC has now reimbursed the school for the TV's purchased last year. TV's cost \$2100 (3 at \$700). PAC used up the balance remaining in the “School Cash On-line” account (left over donations collected in 2017/18 school year), which left \$1580.70 to reimburse the school. This amount was paid from the “Educational School Upgrades” Fund. Our balance in the school's “School Cash On-line” account is now zero.
 - 3) Mélanie shared that the PAC members at the new Smiling Creek school are very thankful for the funds given to them by Panorama PAC. The kindness is very much appreciated.

Date of next meeting is set for: Monday, January 21st at 7:15pm

Motion to adjourn meeting. Moved by Denise, **Seconded** by Shahnaaz. **Motion Passed.**

Meeting adjourned at 8:52 pm.