



**Minutes of Panorama Heights Elementary School PAC
AGM Meeting May 14th, 2018**

Chairperson: Kelsey Jones
Secretary: Leah Barrington

Attendees:

Tracey Yuruk	
Ms. Yu	
Lavina Wong	
Stephanie Kehle	
Colby Anderson	
Shahnaaz Balsara	
Mélanie Norris	
Bonnie Chung	
Alicia Tarry	
Shilpi Mehrotra	
Melda Okucu	
Jerusha Chong	
Maryam Ashnaei	
John Han	
Winnie Li	

Meeting called to order at 7:20 pm by Kelsey Jones

Introductions and Housekeeping

- Timekeeper designated – Tracey Yuruk
- Round table introductions – Completed;
- Next meeting set for June 11, 2018
- Minutes from previous meeting: **Motion** to approve minutes of the PAC meeting held April 9th, 2018. Moved by Tracey, seconded by Bonnie. All in favour. **Approved.**

Chair Report

- Chairperson Kelsey Jones thanked Leila for organizing Muffin for Moms. Donuts for

- Dads is scheduled for June 15.
- Kelsey also thanked Shilpi for organizing the Teacher's Appreciation Tea. It was a great success!
- Kelsey reported the treasurer needs a new laptop for the upcoming school year, since the current laptop is very old and often crashes. Kelsey said the laptop needs to be purchased in September 2018 or even earlier this year, before the transition to the new treasurer, in order to prevent any data loss.
- Kelsey also reminded members that according to the by-laws, members cannot promote personal business at PAC events or activities in the school. Any activities or events must be first sent to the Chairperson(s) and then forwarded to Wendy Yu.
- Melda completed and submitted the grant application on 24 April 2018.
- Kelsey thanked all members and parents for their hard work and dedication to the PAC.

School Report – Principal Ms. Yu

- Ms. Yu welcomed the group.
- Ms. Yu extended another thank you to the PAC from the teachers who had a wonderful time at the Teacher Appreciation Lunch.
- Ms. Yu said thank you to all parents for the support for Jump Rope For Heart. The school raised \$7250.85!
- Ms. Yu reported the Tricities has started "Playboxes" in three different locations in the city. They are large containers with lots of sports equipment. One can register for use of the box and it's free!
- Ms. Yu reported the following important dates:

Wednesday, May 16 - class photos, the school-wide photo, Grade 5 photos

Wednesday, May 23 – event for new Kindergarten students

Friday, May 25 – Track Meet at Percy Perry Stadium at Town Centre (for students who qualify from Grades 3 – 5)

Monday, May 28 – Pro D.

June 8th – Grade 5's go to Sasamat

June 19th – Parent Appreciation Tea – more details to follow

Friday June 22 – Sports Day – stations in the morning and Tug of War in the afternoon

June 28 – last day of school - Grade 5 leaving ceremony in the morning, and then dismissal at noon

- Ms Yu reported that Panorama Spray Park is supposed to be open after May 21st.
- Ms. Yu announced that Mrs. Shaw is retiring. We wish her a happy retirement!
- Ms. Yu announced that Panorama will have a Vice-Principal next year.

New Business

- Tracey outlined all roles for 2018/2019 PAC. The following members were nominated for the following roles:
Co-chairperson – Kelsey Jones
Co-chairperson – Melda Okucu

Treasurer – Maryam Ashnaei
 Secretary – Leah Barrington
 DPAC – Dulce Myles
 Fundraising – Movie Nights –
 Treat Days – Colby Anderson (Minnie can help behind scenes)
 Walking School Bus – Bonnie Chung, Shiva
 Hot Lunch –
 Spring Fair –
 Muffins for Moms/Donuts for Dads -
 Traffic – looking for a volunteer
 Website and Communications Coordinators – Macy Azimi
 Emergency Prep and Health and Safety –
 Class Liaison and Communications – Shilpi Mehrotra
 SPC – looking for a volunteer
 Grade 5 Committee – looking for a volunteer
 Student Enrichment Program – John Han and Stephanie Kehle
 Parent Education – Shahnaaz Balsara
 SPF – Stephanie Kehle
 Multicultural Liason Coordinator – looking for a volunteer
 Athletic Club –

All nominees accepted the positions, moved by Jerusha, seconded by Alicia, all in favour. Approved.

Old Business

- Spring Fair – Preparations are on track. Orders are now open. Parent volunteers are still needed for the bouncy slide. Parents are asked to please help with baking cupcakes or cakes for the cake walk. PAC members will bake approx. 400 small cookies.
- Jerusha says thank you to all members who worked hard to get items for the Silent Auction.

Committee Reports

- **Movie Night:** The movie night on April 27th had low attendance, with a proceed of \$775.40.
- **Treat Days:** This past treat day went very well.
- **Walking School Bus –** Hot chocolate will continue, and then lemonade will start next month.
- **Hot Lunch:** This past hot lunch in April was burgers and it made \$860.00 Hot dogs will be served this Friday, May 18th.
- **Traffic –** There are still a few problems, but overall, it is going fairly well. The police have been giving out tickets.
- **Website and Communications Co-ordinators –** no report
- **Health and Safety –** Emergency Kits are completed and up-to-date.
- **Class Liaison –** Shilpi reported that the teachers who received the fans are very thankful.
- **DPAC –**no report
- **SPC –** no report;
- **Grade 5 –** The after-school movie is a possibility. Details to follow.

- **Student Enrichment Program** – Tracey and John report that the Kindergarten Soccer is going well.
- **Parent Ed** – There were two programs, IGirl and IBoy, brought in by the school (e.g. not PAC) on **May 8th and 9th** for Grade 4 and 5. Feedback was positive, the program went well, and is recommended to be presented again next year. Drugs and Gang Talk (much like Stranger Danger) will be shown to the Grade 4's and 5's on May 29.
- **CPF** – no report;
- **Multicultural Liaison** – no report;
- **Athletic Club** – no report;

Treasurer's Report

- Melda reported that she submitted the Gaming Grant application on April 24th. (It is all on-line now.) The grant is approximately for \$9,800 from the Gaming Authority (exact amount is depending on the number of students).
- Melda contacted the Gaming Authority to ask if the purchase of the fans could come out of the Gaming Account, and they said no. So the money has to come from the General Account. The lego, egg incubator, and Spheros, all will come from the Gaming Account.
- In the General Account, we have the revenue from the Hot Lunch and Movie Nights (\$2438) but we also had some expenses, such as Teacher Appreciation Lunch, Fans (\$3770), therefore ending this period with a deficiency of \$ 1332.12.
- Melda briefed the team on both General and Gaming Accounts Overview and also on Paypal balances.

Date of next meeting is set for **Monday, June 11, 2018 at 7:15pm.**

Motion to adjourn meeting. Moved by Shilpi. **Seconded** by Lavina. **Motion Passed.**

Meeting adjourned at 8:45 pm.