



**Minutes of Panorama Heights Elementary School PAC
Meeting April 9th, 2018**

Chairperson: Leah McGeachie, Kelsey Jones

Secretary: Leah Barrington

Attendees:

Tracey Yuruk	
Ms. Yu	
Dulce Myles	
Macy Azimi	
Colby Anderson	
Shereen Ginena	
Mélanie Norris	
Bonnie Chung	
Alicia Tarry	
Shilpi Mehrotra	
Melda Okucu	
Jerusha Chong	

Meeting called to order at 7:20 pm by Kelsey Jones

Introductions and Housekeeping

- Timekeeper designated – Tracey Yuruk
- Round table introductions – Completed;
- Next meeting set for May 14, 2018 (AGM meeting)
- Minutes from previous meeting: **Motion** to approve minutes of the PAC meeting held February 19, 2018. Moved by Melda, seconded by Shilpi. All in favour. **Approved.**

Chair Report

- Chairperson Kelsey Jones reminded members that the next PAC meeting on **May 14th** is

the AGM. She hopes to get as many people as possible at the AGM.

School Report – Principal Ms. Yu

- Ms. Yu welcomed the group.
- Ms. Yu showed a thank you card made by Ms. Goddard's Kindergarten class, thanking PAC for purchasing the Ipads they are using in their class.
- Ms. Yu reported that she received positive feedback about the concert. People seemed to like the option of going to a performance in the daytime. Also, more students came to the evening performance, with 78% of students showing up for the evening performance.
- Jersey Day this week is switched from Friday to Thursday as a way to show support for families touched by the bus accident tragedy in Humbolt, Saskatchewan.

New Business

- Kindergarten Orientation is on **May 23rd**. Kelsey and Shilpi will be setting up a PAC table with a board showing the list of positions and their duties. Kelsey and Shilpi are hoping to inform and attract new parents to PAC for next year, as there will be a dire need for new members. The following positions must be filled each year or PAC will dissolve and lose money : Treasurer, Chairperson, Secretary, and DPAC.
- Thank you to Leila Varasteh for volunteering to run Muffins for Moms (**May 11th**) and Donuts for Dads (**June 15th**). Treasurer (Melda) sent an email in March to Leila to inform her about the budget which is \$1000 for both events and last year (2016/17) \$934 was actually spent . Thank you for making these two wonderful events happen!
- Teacher's Appreciation Lunch is scheduled for Thursday, **April 12th**.
- Kelsey presented a fund-raising idea sent to her by a Whitecaps rep, Adrien Lafleche. It is tickets for a Whitecaps game, May 16, 7:30 pm against San Jose. The school would buy a minimum of 40 tickets, and the school would sell the tickets for \$30.00 each, with \$10.00 per ticket sold going to the school. Members were not interested this year, as the PAC has agreed to no extra fundraising this year, but may like to revisit the idea for next year.
- Kelly is no longer able to run the SEP program, but will be able to help "behind the scenes" if needed. One club is left to run, the Kindergarten soccer. Tracy and Shilpi have volunteered to run this if there are no other parent volunteers. It will be a 4-week program, once a week, in May. Kelly will ask Lisa to send out a note to the parent community to see if there is someone who would like to volunteer for it next year, but who would like to learn the ropes this year.
- Jump Rope for Heart is **April 26th**.
- District Track Meet is **May 25th**.

Old Business

- For the Teachers' Wish List, all items ordered by Leah M. have arrived and will be handed out.
- Teachers have also asked for other technology items:
 - a) 14 more Spheros (e.g. like a small StarWars "BB8" robot) to help learn coding. The school already has some of these and the kids love them! The Challenge group is already using them. Ms. Yu can get a deal on them through the school district. Each one is \$127.99 plus tax, shipping and handling. Money will be taken out of the school budget or the technology budget. A motion was raised by Tracey to buy 14 more. Seconded by Jerusha. All in favour. Motion approved.
 - b) With the left-over funds from the technology budget, teachers would like to buy a large TV screen for the front foyer for announcements and information to be displayed. The cost is \$2591.33, including swing-arm, delivery, installation, etc. Tracey raised the motion to buy the T.V. and Bonnie seconded it. All in favour. Motion approved.
- A few teachers have also requested lego for their classrooms. The motion was raised by Bonnie to buy several boxes of lego, spending up to \$200. Seconded by Shilpi. All in favour. Motion approved. Tracey will order the lego.
- 17 teachers would like a sturdy fan for their classrooms. Kelsey has found sturdy fans at Costco for \$39.99 plus tax, for approximately 45.00 each. 17 of these fans would cost approx. \$765.00. Shilpi raised the motion to purchase the fans, whether the funds come from the technology or gaming accounts, whichever is possible. Tracey seconded it. 2 opposed. Motion passed.
- Teachers are also hoping some educational board games can be purchased, if there is any money left.
- Jerusha reported that preparations for the Spring Fair, **May 31**, are on track. She is, however, concerned about the response for donations to the Silent Auction, as it is less than last year. The Silent Auction is traditionally the largest money-maker of the fair, and it looks like the Silent Auction this year will not be making as much money as previous years. The wrist bands will continue to be \$5.00, the Cake Walk will be \$1.00, but the cost of food may increase this year, in order to offset the possible lower profit from the overall fair. The order forms for Spring Fair (e.g. wristband, food, etc.) will be coming out first week in May. Also, Jerusha put a reminder out to parents that baked items will be needed for the Cake Walk.
- Teacher Appreciation Lunch is **April 12th**.

Committee Reports

- **Movie Night:**
 - a) The next movie night will be **April 27th**, and it will be Children's Choice. Leah M. will

put a list of a few movies and the students will vote for their choice.

b) Leah M. is wondering about organizing a Grade 5 afternoon movie. She will talk with Ms. Yu about the possibility.

- **Treat Days:** Minnie will be doing the Treat Days again.
- **Walking School Bus** – The next one is **April 18th**. Thank you to Bonnie for supplying the marshmallows for the hot chocolate.
- **Hot Lunch:** For the hot lunch in February, 260 meals were prepared. There was no hot lunch in March, but there is an upcoming one on April 19. Burgers are offered this time. The burgers come standard with cheese and ketchup. Most people enjoy cheese and ketchup, so it was decided to offer the most popular choice as the standard.
- **Traffic** – This is going well! A parent is helping Jerusha to keep the traffic moving and it's working.
- **Website and Communications Coordinators** – Macy is wondering how the web company contract will be payed next year. It is currently in Jerusha's name and she pays using her personal pay-pal account. Melda, Jerusha, and Macy will talk later to figure it out and report back to PAC at a later date.
- **Health and Safety** – Shilpi reported that Tracey ordered 22 new First-Aid kits to be put into the new safety bags, as well as new flashlights and new batteries. Thank you to Tracey and Shilpi for updating and organizing the bags.
- **Class Liaison** – no report
- **DPAC** – Dulce reported that the 2018/19 school year calendar has been approved and is on the website. Dulce also shared some dates:
April 25th – next DPAC meeting
May 4-6 – BCCPAC - AGM (there is a cost)
 - if interested in voting, there is an envelope on the PAC board with nominations, booklet, resolutions, etc.**June 30th** – deadline for the Gaming grant
Also, there is a reminder about the program, "Parenting Wisely" offered **April 7th and 18th**. There is a poster on the PAC board.
- **SPC** – no report;
- **Grade 5** – no report;
- **Student Enrichment Program** – no report;
- **Parent Ed** – There will be two programs, IGirl and IBoy, brought in by the school (e.g. not PAC) on **May 8th and 9th** for Grade 4 and 5. The cost is \$15.00, paid by parents.
- **CPF** – no report;
- **Multicultural Liason** – no report;
- **Athletic Club** – no report;

Treasurer's Report –

- Melda reported that the Gaming Grant application starts in April and is due **June 30th**. Kelsey and Melda will meet to do the application together in April.
- Melda presented monthly Financial Reports for General and Gaming Accounts
- Melda reported that as of 9 April 2018, the PAC Donations Balance accumulated in the Schools PAC Donations' Account is \$ 3540.78. Teacher Incentive Fund is being paid from this account, according to our budget, \$3540 is still expected to be paid for TIF until 30 June 2018. So if there are no new donations coming in until 30 June, Donations balance and TIF will be at breakeven point.
- Melda was asked to contact GAMING Authority to ask whether " Fans to be bought for 17 Classrooms can be eligible to the funds from Gaming Grants since the fans are for the wellbeing of the kids. (UPDATE: Melda received a written reply to her request on 19 April

2017 and GAMING Authority does not believe fans can be funded by Gaming Grant, So the expenses need to be allocated to General Account. However, Gaming A. stated that the computers, electronics, accessories for Extra Curricular Activities are eligible for Gaming Grant. Melda thinks '14 new Spheros " can be categorized under this in the Gaming which needs to be discussed in the next meeting of May 2018.)

Date of next meeting is set for **May 14, 2018 at 7:15pm.** (PAC AGM)

Motion to adjourn meeting. Moved by Jerusha. **Seconded** by Tracey. **Motion Passed.**
Meeting adjourned at 9:00 pm