



by Tracey, Seconded by Lavina. All in favor: **Approved**

- Kelsey reported that the one time donation letter resulted in raising only \$2,000, quite below the estimate. Suggestions were made as follows:
  - distribute a follow up letter to the students using the yellow paper
  - ask classroom reps to email their class parents

The follow up letter to include:

- option to write cheques made to Panorama Heights school. Ms.Yu will then forward the cheques to the district so donation receipts can be issued.
- mention that only \$2,000 has been raised so far which translates to just 80 families donating, assuming the \$25/ donation equation
- set a deadline date as December 31, 2017 for those wanting to get a tax receipt for 2017

### **School Report – Principle Ms. Yu**

- Ms. Yu welcomed the group.
- Through a visual presentation, Ms. Yu showed an example of the new report card template. She went over its different areas and sections such as :
  - Area of Literacy
  - Area of Numeracy
  - Area of Investigate and Explore : Science and Socials
  - Design and create: music, drama and arts
  - Area of Health and Well being
  - Area of Collaborative Goals and Next steps
  - Area of Core Competencies and Self assessment

Ms. Yu said that it's cross curricular and includes the student's perspective and comments on what he or she is learning. She will further elaborate on the changes on her email newsletter to the parents.

- Ms.Yu also showed a video on the topic of traffic safety as part of the school's active listening and cooperative agenda. The video, made by Jerusha, was well received by the students. Ms. Yu planned on forwarding the video to the school parents in the hope that they will finally get the message.
- Tennis lessons for all the students ended this week. Ms.Yu shared that the students loved it!
- Ms.Yu asked for feedbacks on Lifetouch photography. Some parents commented that the photo packages were not priced reasonably. Complaint on the photographer's lack of attention to detail, e.g. not taking the time to make sure the kids looked their best prior to taking their photo, was heard. Ms Yu countered that other companies also have the same price points so it might not even be worth changing. She will, however, relay the feedbacks to Lifetouch.

### **New Business**

- Kelsey presented the need to have the positions for Big Brothers and Muffins for Mom and Donuts for Dad coordinators filled. Ms. Yu will ask the parent community through her newsletter email.
- Kelsey brought up the motion to fill the Position for Parent Education by Lavina Wong. Moved by Shilpi, Seconded by Tracey. All in favor: **Approved**
- Tracey raised the subject on emergency kits. These kits have been in the classrooms for some time now so there are items in the packages that have already expired. Ms. Yu suggested to keep the items that are still useable. As for the corroded batteries in the flashlights, Shilpi and Tracey have volunteered to replace them. Kelsey also mentioned that emergency kits are now needed for the additional class divisions.
- Lavina asked whether a ski field trip can be done for the students. Ms. Yu said that due to the nature of the activity, it comes with heavy liability. She will bring it up at the next teacher's meeting.

### Treasurer's Report

- A budget meeting still needs to be set according to Kelsey. Tracey stressed that such meeting can include planning but any changes made cannot be implemented unless voted by PAC. Kelsey will update the meeting's details when confirmed. All are welcome.
- Melda went over her prepared financial statements and proposed budget reports. There were 2 specific details that were pointed out:
  - 1) increased budget for the playground: from \$200 to \$1,000  
Ms. Yu said that teachers mentioned the plan to purchase medicine balls and other outdoor play equipment.  
Motion to raise budget: Moved by Shilpi, Seconded by Bonnie, All in favor: **Approved**
  - 2) Kindergarten T-shirts budget is projected for two years (2016/17 and 2017/18). Previous year's actual expense was expected to be paid in June but instead paid in September. Therefore, the previous year's amount needs to be carried over to this year's budget.
- Leah said they used the last year's balance to reflect on the budget but from now till the end of the year, the amounts can be adjusted as needed.
- Melda reassured the group that she is regularly auditing the books
- Motion to approve the budget which hasn't changed much from last year's: Moved by Tracey and Seconded by Lavina. All in favor: **Approved**

### Committee Reports

- **Movie Night:** Leah – Showing of the movie Cars 3 was a hit! It brought in \$581 profit. Next movie: TBD
- **Treat Days:** Next treat day is on November 29.
- **Hot Lunch:** Melanie was not present but a profit of \$1039 was noted.
- **Clothing Drive:** TBA
- **Traffic:** Jerusha – Although traffic has improved, there were still issues of noncompliance. Some parents were taking teachers' parking spots. Some were bold enough to park at the driveways of the school's neighbors. Some would even drop off their kids right on Johnson St.

- Dulce volunteered to give Jerusha the contact details of someone from DPAC who can offer suggestions on how to deal with the traffic issues.
- **Walking School Bus** – TBD
- **Fundraising** – Nothing to report
- **SEP** – 4 Corner soccer starts back Nov 21 (juniors) Nov 22 (seniors)
- **Athletic Club:** Robin brought up the club's request for PAC to allocate US\$400 to be used towards the purchase of charms. The club uses a reward system for their 40 to 50 students participants. They chose the charms as their main reward token.  
 Suggestions for other reward options such as sticker booklets. Jerusha suggested that the club should be given the decision to choose their rewards system. Robin welcomed the suggestions and said that he will discuss them with the rest of the club's team.  
 Tracey proposed to give the funds in Canadian dollars instead of US currency. Leah suggested \$525. Motion to give \$525 to Athletic Club: Moved by Tracey, Seconded by Dulce, All in favor: **Approved**  
 As a side note, Dulce mentioned how her children are really enjoying the club and commended how the club team is doing an awesome job!
- **Webmaster** – Macy: nothing to report
- **Class Liasion**
- Shilpi said there were 2 more class reps needed: one from Ms. Leviere and Ms. Reskovich. Apparently, some parents didn't know a class rep was required per class. Ms Yu to reiterate it on her next email to parents.
- Shilpi discussed her findings on the app called REMINDME and its website remindme.com. She believes the app may be a good communication tool for the school community. An option for users to link the school's calendar to their account was one of the app's features.
- Tracey in turn suggested to have a Facebook account. However, since an administrator is necessary to run it, trying the REMINDME app first was the better option.
- **DPAC** – Dulce shared that they went over the new report cards. Any feedback from the parents would be appreciated. She reminded the PAC that if there are any concerns, she can bring them up to DPAC meeting. Dulce will keep in touch with Jerusha regarding the contact person for traffic issue. Tracey mentioned she read an article on the recent Tri Cities news about the Parent Code of Conduct and suggested for Dulce to inquire about it in their next DPAC meeting.
- **Parent Ed**
  - 1) Lavina had collaborated with Scott Creek school for the White Hatter joined conference. Such arrangement saved us \$500, from \$2100 last year down to \$1600 this year.
  - The program, as discussed in the last meeting, will be for Grades 4 and 5 and will be open to all parents as well. Possible dates as suggested by Kelsey are on February 5<sup>th</sup> and 6<sup>th</sup> or on 26<sup>th</sup> and 27<sup>th</sup>. Lavina will confirm White Hatter and Scott Creek's availability to firm up the dates.
  - 2) Iboys and Igirls programs are still being planned. The group is leaning towards having the program held on ProD days. Lavina has to find out about liabilities and disclaimers. She will run it by Alicia and follow it up with Ms.Yu.

- **CPF** – Colby was not present
- **Health & Safety** – not present
- **Grade 5** –Sweatshirts were distributed today.

Date of next meeting is set for: January 15 at 7:15pm

**Motion to adjourn meeting. Moved** by Shilpi, **Seconded** by Tracey. **Motion Passed.**

**Meeting adjourned at 9:15 pm**