



**Minutes of Panorama Heights Elementary School PAC  
Meeting June 12, 2017**

**Chairperson:** Tracey Yuruk

**Attendees:**

Wendy Yu	Macy Azimi
Tracey Yuruk	Naz Javanshiri
Jerusha Chong	Lineh Mehrafarin
Lavina Wong	Minerva Eng
Sheema Mousavi	
Sarah Taylor	
Kelsey Jones	
Alicia Tarry	
Shilpi Mehrontra	
Melanie Norris	
Ramya Navayanan	
Melda Okucu	

**Meeting called to order at 7:10 pm by Chair, Tracey Yuruk**

## **Introductions and Housekeeping**

- Timekeeper designated - Kelsey Jones
- All attendees introduced themselves to the group and briefly described their role within the PAC where applicable.
- Minutes reviewed: There were some positions that were missed and will be revised by Chair. **Motion** to approve minutes by Shilpi Mehrotra and seconded by Jerusha Chong. All in favor: **Approved**.

## **School Report – Principal Wendy Yu**

- Ms. Yu stated the teachers got together to plan an action for learning next year. They pulled their data together and came up with needs for learning. Areas to focus on are as follows: problem solving, organization, school preparedness, following routine swiftly, active and respectful listening, growth mindset, being part of a school community, less egocentric, ownership and responsibility, gratitude. These areas of learning were derived from the core competencies of creative and critical thinking, personal and social responsibilities and communication. Teachers proposed this action plan and have expressed the need to work on this as a community. The teachers dialed it down to twelve current needs for the school. “I Can” statements were put together after some discussion. The staff decided on where the emphasis would be placed. Popular choices were active listening, taking ownership of goals and behavior. The goal is to play cooperatively. This will be the goal this coming school year. This will be the focus alongside the current academic goals. Ms. Yu welcomed the PAC to provide their input as to which goals they would like to see this year.
- School Planner – There are some changes to the planner. Early dismissal dates, school closures for holidays are now included in the planner on the first several pages. There is some changes around the wording in the area of conduct e.g. there is an addition to no discrimination against sexual orientation which was previously not there. Personal belongings such as fidget spinners are not permitted in school. This will be noted in the planner. There will be some exceptions such as students will be permitted to bring their own personal device to school. This is a pilot project next year. Parents shall be encouraged to go over the expectation of a good citizen at Panorama with their children.
- There will be a new report card template next year. There are four teachers piloting this in June. Ms. Ellis, Ms, Tung, Mme Tachereau and Mme Stewart.
- Student Learning Grant – 1/3 went to the district learning team, one third went to the technology team and the last 1/3 came to the school. Some things were purchased such as classroom supplies, resources, storage furniture. Items such as games and sporting equipment were

purchased as well.

- From the technology fund that went to the district, the school was able to purchase 30 laptops and Ipads. The school was given more money and Panorama was able to purchase stability balls, wiggle chairs, coding resources and Aboriginal education material.
- Renovations at the school have been underway to convert the computer room to a classroom.
- This is the last week for dance and the performance was great. Ms. Yu thanked the PAC for their support by funding this.
- Ms. Yu thanked all PAC members for attending the meetings and volunteering their time to fundraise and provide experiences and education for the students.

### **Chair Report - Tracey Yuruk**

- Tracey presented to PAC some of the gifts that have been put together for Mrs. Allen, Mme Karsenti and Mr. Brovold. Each of them will receive a basket filled with gifts from PAC bought on behalf of all parents. Tracey also shared with the group that a few parents would like to use the opportunity to include additional gifts they had purchased separately.
- Raymond Chung has volunteered his time to review the PAC's accounts. Tracey asked PAC if they were agreeable to purchasing a gift card as a goodwill gesture for his time and expertise. All were in favor.
- Tracey thanked the PAC for their support, commitment and volunteering this year. She thanked the committee members for their hard work and making this year a success. She went over duties and responsibilities of each position. Most of the positions were filled and we are still looking to fill some more positions.

Chairperson - Sarah Taylor

Vice – Chairperson – Kelsey Jones

Treasurer – Melda Okucu

Secretary – Kelsey Jones assisting till  
position is filled

Webmaster – Macy

DPAC – Tracey Yuruk assisting till  
position is filled

Fundraising –

Health & Safety – Melda Okucu

Grade 5 Grad – Alicia Tarry, Leah  
McGeachie

Parent Education - Ramya Navayanan

SEP- Melanie Norris

Clothing Drive-

Treat Day- Mini Wo

## **Treasurer's Report – Melda Okucu**

- This was quite a good month from a revenue point of view. There is \$3839 in the General Account, donation from Cobs Breads, \$4552 from PayPal payments, \$3327.15 from the Silent Auction at the school fair. We also made \$1500 from the hot lunch and the next Hot Lunch we should be making \$1400 more. There was an income of \$932 from Movie Night. However, the expenses are not yet in. With respect to the Spring Fair, two more payments were received with an income of \$200. After Pay Pal fees there was an additional revenue of \$408 from Parent Education. As of June 8, we received \$560 for Hot Lunch. On the gaming side, the biggest payment was student education. We budgeted for \$1050 and we paid \$1444.
- Melda went to the bank last week as the statements were wrong. On record there are two general accounts. Melda explained we need a General Account and a Gaming Account. She advised she would be following up with the bank on this.

## **Old Business:**

- White Hatter – Lavina: Both parents and student sessions were very informative. Some comments that came back suggested that it was better received than Jessie Miller for those that have attended both sessions. Valuable tools were provided for parents. The feedback was favorable from parents and students and it was recommended to bring this to the school next year. We had a good attendance of about 35 to 40 parents. We had a large group of Grade 4 and 5s. The White Hatter kindly opted to waive an extra charge of \$300 for splitting the sessions (to limit the number of students per session) as we were in a time constraint and had already received approval from PAC for the amount discussed. They wanted to make sure that the message was communicated to the students and a large audience may have taken away from what the White Hatter wanted to get across to the students.
- Thank you to the PAC and parents for supporting this educational piece at Panorama.
- Spring Fair – Jerusha Chong: Revenue decreased from the previous year. 300 less tickets were sold in comparison to last year. The weather may have been a factor. There were a lot of smiles and the students were having fun. The tacos were very popular.
- Spirit Day – Tracey: The staff had a great time. The teachers were happy and the kids were happy too. The tug of war was most enjoyable. This was separated from the Terry Fox Run this year.

## **New Business:**

- PAC positions: Tracey Yuruk – some positions will need to be filled. Any one interested in taking on a position on PAC and volunteering, please let Tracey know.
- Treasurer: Melda Okucu – Shall be away as of June 19 and returning mid September. As such, Jerusha, Tracey and Alicia shall be stepping up to complete the year-end finances. Melda is close to completing the report that is required to be completed within three months of the end of the school year. The only thing that needs to be completed is the Gaming report.

## **Committee Reports**

- **DPAC:** Nothing to report
- **SPC:** This has been removed from our By-laws. The position will not be filled next year.
- **SEP:** Melanie – nothing to report
- **Fundraising:**
  - **Treat Day:** Kelsey Jones – Treat day will take place on the last day of the month. The treats will be handed out before recess. Minnie Wu shall be taking over Treat Day next year. She would like to start this on the last Wednesday of each month. Treat Day is to start in October. She is suggesting to skip Treat Day in December, March and June due to holidays. The recommendation was to charge \$15 per month.
- **Movie Night:** Tracey Yuruk – Leah shall continue with this next year.
- **Hot Lunch:** Lineh – Lineh is stepping down from this role that she has kindly undertaken for the past two years. She has offered to assist anyone who is interested in taking this role by walking him or her through the process. The most popular hot lunch was pizza. Montana's came close. Subway was the least popular. The quality was subpar and the service was disappointing. Should this position not be filled, it was recommended that a note be sent to parents that there will be no Hot Lunch.
- **Clothing Drive:** Sheema Mousavi – Ting Ting advised she will be getting a cheque next week
- **Parent Education:** Alicia & Lavina – It was a good year with Saleema Noon and the White Hatter at the school. Sarah Fong, parent, arranged a drug talk through the Coquitlam RCMP for the Grade 4/5 students. This was at no cost to the parents or PAC. The PAC was able to provide some important education to students and parents from subject matter experts. We look forward to this continuing next year.
- **Walking School Bus :** Tracey Yuruk – This event was to take place two days after the PAC meeting. However, there is no one who has come forth to assume this role the next scholastic year.
- **Athletic Club:** Nothing to report
- **Traffic :** nothing to report

- **Class Liaison:**
- **CPF:** nothing to report
- **Grade- 5 Committee:** Sarah Taylor – The DJ will be paid \$750 for a photo booth and a DJ for two hours.
- **Webmaster:** Jerusha Chong – On July 1, passwords will be changed. Please clear up your emails and retain what is necessary.
- **Emergency Preparedness:** nothing to report
- **Lunch Lady:** nothing to report
- **Spring Fair:** -see old business

Date of next meeting is tentatively set for September 11, 2017.

**Motion to adjourn meeting. Moved** by Sarah and seconded by Shilpi . **Motion Passed. Meeting adjourned at 9 pm.**