

REVISED: 13 June 2017



**Minutes of Panorama Heights Elementary School PAC
Meeting May 15, 2017**

Chairperson: Tracey Yuruk

Attendees:

Wendy Yu	Ada Gao
Tracey Yuruk	Macy Azimi
Jerusha Chong	Ramy Navayanan
Lavina Wong	Shilpi Mehrotra
Sheema Mousavi	
Sarah Taylor	
Kelsey Jones	
Alicia Tarry	
Alex McLaughlin	
Melanie Norris	
Bonnie Chung	
Melda Okucu	

Meeting called to order at 7:10 pm by Chair, Tracey Yuruk

Introductions and Housekeeping

- Timekeeper designated - Alex
- All attendees introduced themselves to the group and briefly described their role within the PAC where applicable.
- Next meeting set for June 12, 2017
- Minutes of April 10, 2017 reviewed: **Motion** to approve minutes by Jerusha and seconded by Alex. All in favor: **Approved.**

Chair Report - Tracey Yuruk

- Tracey thanked everyone for their help these past two years. She recommended everyone to keep involved in the PAC and encourage new members to join
- Tracey went over the duties of the various PAC positions.
- Tracey also asked if we should have Webmaster as a core position. If so, the Constitution would be amended and put to vote. It was recommended to switch DPAC rep role with Webmaster role as a core position on PAC. Tracey suggested the committee to go through the by-Laws and arrange voting for this

change. A meeting would need to be scheduled to go over the By-Law around this.

- Tracey went over the positions at PAC that needed to be filled for the next scholastic year. She went over duties and responsibilities of each position. The following positions were filled:

Chairperson – Sarah Taylor
Vice Chairperson – Kelsey Jones
Treasurer – Melda Okucu
Secretary – Kelsey Jones
Webmaster – Macy Azimi
DPAC – Tracey Yuruk
Fundraising – Ramya Navayanan
Class Liaison – Shilpi Mehrotra
SEP – Melanie Norris
Traffic – Jerusha Chong
Health & Safety – Melda Okucu
Grade 5 Grad – Alicia Tarry & Leah McGeachie
Parent Ed – Ramya Navayanan

School Report – Principal Wendy Yu

- Student Learning Grant will be available to teachers to support student learning. Teachers have been apprised of this. Each teacher will receive \$16.66 per student. The purpose of this fund is for teachers to purchase sustainable material for the benefit of current and future students. The teachers are allowed to use the funds and are required to report back to the principal.
- There is a need for two more classrooms due to changes in class sizes, one additional division for French and one for English. The school is limited in its space for additions. The district has decided to convert the computer lab and music portable to classrooms. The computer lab and music classes will operate as a mobile system. The district will provide 30 laptops. The library may be used for teaching purposes when available.
- We are now a closed school. There are daily inquiries for students to cross catchment to Panorama. However, we are limited in capacity. The District has had in place the goal to extend the school since 1997.
- Ms. Yu was happy to share the news that there are zero layoffs this year for SD43 teachers. Many of the teachers will be staying. However, teachers filling temporary positions will be let go. There will also be 6.2 postings available for this school. There is a shortage of French Immersion teachers. Interviews have been ongoing for French immersion teachers. Ms. Yu also added that class sizes would be decreased by 2 students per class all across BC.
- With Mrs. Allen's retirement, there will be a secretary position available. It has, to-date, not been filled.
- Ms. Yu shared the good news from SD43. There is a computer subsidy program. The school now has the opportunity to purchase technology at a reduced price. We are able to trade-in the laptops. The trade-in

value is \$400. The cost will be \$180 per laptop. This is a limited time offer. This will be over and above the 30 that the school will be receiving. Ms. Yu wishes to purchase additional laptops at this discounted price. Ms. Yu also recommends the purchase of 5 IPAD for each class. There are four teachers that are interested so far.

- Ms. Yu advised the PAC that, with the new curriculum, there will be new report cards with a different template for students. There is a shift in focus to students sharing their thinking of their own learning. There is a “Student Perspective” box. The current categories Math, Reading, Writing will not be part of the new report card. There are four headings: Literacy, Numeracy, Health & Well-being, Investigate & Explore, Design & Create. All the comments will exist from term to term. You will be able to see how it compares from term to term. Students are graded as Not Yet meeting/ Approaching, Meeting and Exceeding. Letter grades will still exist for grade 4 and up. Students will have their statements of their own self-assessed core-competencies. Three teachers are interested to try this in June. In September all teachers will be using the new report cards. More information will be brought forward in due course.
- Ms. Yu informed the PAC that dance week started today. The students will be learning a routine to perform on Friday. The performance will be at 2 PM on Friday for half an hour. Parents are welcome to take the kids home after the performance is over. Dance week is divided into two. One half would be doing it this week. The other half will be at another date in June. An email has been sent to the parents informing them of this.
Ms. Yu also thanked the PAC for funding this for the students.
- Spirit Day – Ms. Yu informed the PAC that Spirit Day is scheduled for May 26. This is the same day as Hot lunch. The kids will have an early recess. After lunch, there is a tug of war. Kelsey Jones, Treat Day coordinator also advised that treats would be handed out that day and to all the students. .
- Spirit Day is coming up May 26. Hot lunch day – kids will have an early recess. There will be a bunch of stations. After lunch there is a tug of war. School will finish early. She welcomes feedback at the end of it. A couple of teachers asked about freezies for students. Kelsey asked that an email be sent out that treat day is part of Spirit Day and all students shall receive a freezie.

Treasurer’s Report:

Melda Okucu, treasurer advised that teachers are using up the Teacher Enrichment Fund and Teacher Incentive Funds enabled for their use by PAC. She also advised PAC that many orders have been made via Pay Pal for Spring Fair, Hot Lunch and Parent Education.

Old Business:

- Muffins for Moms/Donuts for Dads – Sheema Mousavi is requesting another

- parent take over the Muffins for Moms and Donuts for Dads event. Donuts for Dads will take place on June 16. She also informed PAC that Home Depot has advised they will no longer be donating the flowers anymore. If anyone is or knows of someone who is connected to a florist, to please enquire if they would be willing to support the school by donating flowers. Save On Foods has been very supportive and have provided the muffins for our Mother's Day event.
- Staff Appreciation -Tracey Yuruk informed the committee that all the teachers and administrators expressed their gratitude to the abundance of food provided by the parents of Panorama. Tracey thanked Melanie for organizing this. There was a lot of food that was dropped off for this event.
 - White Hatter – Lavina updated the PAC on White Hatter's commitment to ensure the students received the information in an effective manner. The regular audience size of a session with White Hatter is limited to 80. Here at Panorama we have 164 students. With time constraints and being a new Grade 4/5 seminar, the White Hatters opted to waive the extra charge to split the students into two groups. This was a savings to the PAC of \$300. Thank you to the White Hatter for not charging us the extra. The 'Gaming Account' covers student conferences only. Any parent portion has to be paid under the Parent Education budget. We are charging parents a nominal fee to sit in on a Parents night. These funds would be put back into the General account. Melda Okucu requested if we are covering student education/conferences under Gaming, if we could set aside \$1040 to pay for the White Hatter. At this point, it was brought up if we could amalgamate Lunch Hour clubs to one line item on the budget. Another was to add student education line item for \$1050. These two motions were raised by Sarah Taylor and seconded by Melda Okucu.
 - Spring Fair – Jeursha Chong updated the committee on this. There was a small donation for the silent auction. Preorders for food has started. There will not be meals available for sale at the fair. We have student volunteers confirmed already. However, we do not have enough parent volunteers. As previous years, the ice-cream truck, popcorn, slushies and cotton candy will be available.
 - 25th Birthday – Tracey Yuruk. This event went well. The pins were well received. A lot of past teachers came. Many teachers, from when the school was first opened, were present. This event was captured in the SNAPD local Newspaper. Some families attended.
 - End of year staff gifts: Tracey Yuruk – reminded the committee of gifts that needed to be purchased for retiring teachers and Mrs. Allen. Kelsey Jones had some suggestions. With respect to Mme Karsenti, Mrs. Allen and Mr. Brovold's retirement, the teachers will be involved in putting together something to be performed at Assembly. The suggested date for the retirement assembly is June 20th. The PAC can be involved in doing something for Mrs. Allen's retirement. Any ideas or suggestions, to please bring them forward. There is a budget of \$500 for gifts. Tracey has offered to arrange Mrs. Allen's gift from PAC & flowers.

Committee Reports

- **DPAC:** Sarah Taylor – The last meeting was about Parent Financial Responsibility. An employee from a credit union came to speak on the topic of

how to talk to your children about finances. Lots of promotional material and information was handed out by the credit union. The DPAC website is up and running. PACs were informed that they can now use DPAC website to advertise their school events.

- **SPC:** none
- **SEP:** Melanie – chess club has taken off well. The recommendation for next year is to set up different time frames so there is no scheduling conflicts.
- **Fundraising:** - see old business
 - **Treat Day :** Kelsey - Sprit day there will be freezies
 - **Movie Night:** Tracey Yuruk – For the first matinee, the turnout was good. There were just over 100 students. Feedback from students is that they prefer the event to be at night. There were surprisingly a lot of parents present even though they didn't have to be there. It would be fun to have a pyjamas day on the same day as movie night. For the next matinee, it would be recommended to have the choice of a one piece meal or a two piece meal.
 - **Hot Lunch:** Subway – May 26
 - **Clothing drive:** Sheema -170 lbs raised. Next one June 1 to June 4
 - **Spring Fair:** see old business
- **Parent Education:** See old business.
- **Walking School Bus:** Will take place on Wednesday 17 May.
- **Athletic Club:** nothing to report
- **Traffic:** Jerusha – It has been observed that some parents are unsafely dropping off their children on Johnson Street. This is only very dangerous but also a traffic bylaw offense.
- **Class Liaison:** nothing to report
- **CPF:**
- **Grade- 5 Committee:** Party is on June 19. Parents will be informed of this.
- **Multicultural Liaison:**
- **VP:**
- **Webmaster:** – nothing to report
- **Emergency Preparedness:** nothing to report

Date of next meeting is tentatively set for at 7:00pm on June 12, 2017. This will be the last PAC meeting for the 2016-2017 school term.

Motion to adjourn meeting. Moved by Sarah and seconded by Melanie. **Motion Passed. Meeting adjourned at 9 pm.**