



**Minutes of Panorama Heights Elementary School PAC
Meeting April 10, 2017**

Chairperson: Tracey Yuruk

Secretary: Lavina Wong

Attendees:

Tracey Yuruk	
Ms. Wendy Yu	
Jerusha Chong	
Lavina Wong	
Melda Okucu	
Sarah Taylor	
Kelsey Jones	
Alicia Tarry	
Shilpi Mehrotra	
Melanie Norris	

Meeting called to order at 7:15 pm by Chair, Tracey Yuruk

Introductions and Housekeeping

- Timekeeper designated – Kelsey Jones
- Next meeting set for May 15, 2017 AGM
- Minutes from previous meeting (March 2017) reviewed: **Motion** to approve minutes by Melda Okucu, seconded by Jerusha Chong All in favor: **Approved.**

Chair Report - Tracey Yuruk

- Traffic – Chairperson Tracey Yuruk questions the efficiency of signage’s as a way to address the traffic situation at school and discussed that the root cause of the issues relate to the behavior of a small group of drivers. The wrong behaviors observed often involves ignoring to existing rules and signage, as well as disrespecting the parents and the staff (by way of

abusive language) who are volunteering their time to ensure safety of the school community. Therefore the suggestion is that, in parallel to any measures taken, the emphasis on parents demonstrating positive behavior at school, as role models, should be of high priority.

- It was recommended, by some members, to place pylons in the staff parking area and to chain the area blocking parents driving into staff parking area.
- Retirement – Mrs. Allen is retiring this year. PAC is looking for gift ideas and a farewell involving the students. Mr. Brovold and Mme Karsenti will be retiring as well

School Report – Principal Wendy Yu

- Ms. Yu reminded PAC that the cows were coming to the school that week. The drive thru would be closed off at 9 am. A reminder would be sent out to parents. The cows are real and are part of BC Dairy Association's school Dairy program.
- 25th Anniversary – Ms. Yu thanked Tracey, Kelsey and Shilpi and PAC for organizing this. The mayor, past principals and teachers would be at the school in the afternoon. Ms. Yu thanked parents for making cupcakes. Parents are welcome for the assembly. The official event is at 3:30 pm to 5 pm. Parents and students are invited to attend the afternoon event. The assembly for students is at 1:30 pm.
- Track Attack – Will be coming to Panorama. This is designed for grade 3/4/5. There would be various stations which the students would rotate through. The purpose is to have students try all the Track and Field programs before signing up.
- Como Lake Relay – April 20. Parents are welcome to come. This is a fun filled event.
- April 14 – PRO D Day
- French Book Fair – A reminder from Mrs. Howard that there will be a French book fair on April 26 and 27.
- Kindergarten Orientation – A reminder that on May 3 from 9 am to 10:30 am, there is a parent orientation. Tracey Yuruk informed the PAC that she was looking for volunteers to assist with manning the stations. It would be for about an hour. There will also be a PAC station.
- Dance Week – Ms. Yu informed PAC that Dance Week will take place week of May 15 and week of June 5. Ms. Yu would be finalizing the schedule with the instructor and will notify parents.
- Student Learning Grant – The Ministry of Education has given a student learning grant which is \$16.67 per fulltime student. The purpose of this money is to purchase sustainable items for the benefit of students. This would be for items like sports equipment or technology. This will be revisited at next PAC meeting.

Old Business:

- White Hatter – Lavina Wong, Parent Education coordinator, contacted The White Hatter aka Personal Protecting Inc. based out of Victoria. Lavina went

over the services and purpose of this organization with PAC. The aim is to bring Internet Safety and Social Media and Digital Literacy to students. The recommendation brought forward is to offer this piece of education to the Grade 4/5 students during class time and to offer a parent presentation from the White Hatter to all parents from K to Grade 5 in the evening. The question of funding and budget was discussed. The idea would be to charge parents for the parent night and to provide child minding and charge for this. There is a budget of \$750 under the Parent Education. We would be able to recoup the funds as we were charging parents. The question raised was if we could access the Gaming Fund for the students. The cost for students was \$995 plus GST and when adding a parent night, the combined cost is \$1595 plus GST. It was put forth to the Treasurer to find out if we could access the Gaming Fund. It was put forth to Wendy to check with the Grade 4/5 teachers if they were supportive of bringing this for students during class hour. Also a notice would be sent to grade 4/5 parents to inform them of this talk. This event was put to a vote. All in favor. We would move forward once we had confirmation from Wendy and the treasurer Melda Okucu. Lavina will contact the White Hatter to confirm the night of May 23 as that is the only day that would work for the school.

Treasurer's Report – Melda Okucu

- Melda, Treasurer, went over the report:
- TEF/TIF: Melda noted that, so far 16 out of 34 eligible teachers claimed Teacher Incentive Fund and 11 out of 20 eligible teachers claimed Teacher Enrichment fund. The deadline for submitting for these funds is Mid-June.
 - For timely processing of the funds for accounting and payment purposes, it is requested that teachers submit their claims as soon as possible. Ms. Yu will send a reminder to teaching staff.
- Melda pointed out a concern relating to HotLunch likely receiving less revenue than budgeted for this year due to less number of events taking place than planned.
- Melda also advised that she will be applying for the Gaming Grant at the end of April or early May as previous years. Application window is between April and end of June.

Committee Reports:

DPAC: Sarah Taylor – DPAC is holding its own elections at the end of May. They are looking for people to run in all positions except Chair. Children of the Street were presenters at the last meeting. Carol Todd and Jessie Miller did a special presentation which was well received.

SPC: Not currently active

SEP: Melanie – Both soccer and chess club are going well.

FUNDRAISING::

- **Treat Day** –Kelsey noted last treat day in June. There will be freezies for the entire school.
- **Movie Night:** - Tracey advised Leah McGeachie plans to collaborate with Ms. Yu to make this a movie matinee as opposed to movie night. Ms. Yu would be at the school. Parents are not required to be present. The meal order will be placed before hand online. Movie matinee will take place on April 28. Leah is looking for parent volunteers. The students must be picked up no later than 5 pm.
- **Hot Lunch:** Tracey advised there would be two hot lunches. They are scheduled for 26 May and June 16.
- **Clothing Drive:** Ongoing
- **Parent Education:** Alicia Tarry – Has contacted Saleema Noon for iGirl and iGuy for next year and has not heard back. Alicia will follow up. Lavina Wong – White Hatter – please refer to Old Business for details.

ATHLETIC CLUB: Nothing to report.

WALKING SCHOOL BUS: - next one to take place on April 19th. An email will go out. Volunteers are needed to hand out hot chocolate.

TRAFFIC: See above in Chair Report

CLASS LIAISON: 25th Anniversary celebration is approaching. Shilpi advised she would send a reminder email to the class representatives regarding the cupcakes. Teachers are to get them by lunch time. Shilpi stated she would also remind parents to use Panorama colors for the icing.

CPF: Position vacant

GRADE 5 COMMITTEE: Sarah Taylor – nothing to report. They are meeting on the coming Thursday.

SPRING FAIR: Jerusha Chong – There hasn't been a lot of donations that have come through the PAC web. The recommendation is to continue to send emails to parents for donations. The funds are used to purchase station prizes. This Spring Fair will be promoted at the kindergarten orientation. The food will be the same as last year. Wendy was informed of the dunk tank, which is a tradition at the school. Wendy has agreed to continue with this tradition. 400 cookies need to be baked. This is for kids who participate in the cake walk, they will receive a cookie each. Jerusha is looking for bakers for these cookies. Regarding the silent auction, the donations are down from previous years. Personal contacts have been successful but not online contacts. Whoever on PAC has contacts please let Jerusha know.

MULTICULTURAL LIAISON: Position vacant

VP: Position vacant

WEBMASTER: Lots of junk mail has been coming through. Please delete them. :

EMERGENCY PREPARDNESS: Nothing to report

LUNCH LADY: Nothing to report

MOTHER'S DAY: Sheema Mousavi – is looking for volunteers to help the evening of May 11 with the set up of the gym for Muffins for Mothers which takes place Friday morning.

TEACHER APPRECIATION: Melanie Norris – looking for volunteers to help on the day before recess till an hour after lunch. Free lunch will be provided. This is for April 18. Thank you to those that have signed up to assist.

NEXT MEETING: PAC Chair, Tracey mentioned that the next meeting will be an AGM. The four key positions that need to be filled are Chairperson, Secretary, Treasurer and DPAC. It was suggested to bring this up at the Kindergarten orientation. The other recommendation is for Shilpi to send out an email to all class reps to follow up with parents. If these key positions are not filled, the school will not receive funding from the government. It was suggested that a letter from Principal and Chairperson to go out to parents via class rep. The notice should also read in the different languages that the material covered is important and to please have it translated. Parents need to be made aware of the implications of not having a PAC. For positions that are not filled, Wendy has agreed to send out an email to parents giving them the opportunity to fill these spots.

Date of next meeting is set for May 15, 2017 at 7:15 pm.

MOTION TO ADJOUR MEETING: MOVED BY SARAH TAYLOR, SECONDED BY ALICIA TARRY. MEETING ADJOURNED AT 8:55 PM.