

Revised: 15 March 2017



**Minutes of Panorama Heights Elementary School PAC
Meeting February 20, 2017**

Chairperson: Tracey Yuruk

Secretary: Lavina Wong

Attendees:

Tracey Yuruk	Sam Bahrini
Mr. Wendy Yu	
Jerusha Chong	
Lavina Wong	
Melda Okucu	
Sarah Taylor	
Kelsey Jones	
Alicia Tarry	
Alex McLaughlin	
Melanie Norris	
Shilpi Mehrotra	

Meeting called to order at 7:07 pm by Chair, Tracey Yuruk

Introductions and Housekeeping

- Timekeeper designated – Alex McLaughlin
- All attendees introduced themselves to the group and briefly described their role within the PAC where applicable.
- Next meeting set for 6 March 2017
- Minutes from previous meeting (January 16, 2017) reviewed: **Motion** to approve minutes by Kelsey Jones and seconded by Alex McLaughlin. All in favor: **Approved**.

Chair Report - Tracey Yuruk

- PAC Chair, Tracey let everyone know that all the help received this month for the treat day, hot lunch, movie night and clothing drive was greatly appreciated by our school community. She thanked everyone for helping out.
- Tracey also suggested bringing forward the AGM to April or May. The idea is to fill all PAC positions before the next school year and to allow time for

smooth transition to the new committee.

- Tracey also went over the key items that need to be covered at the next few PAC meetings. After some discussion, it was agreed amongst all present to discuss by-law amendments at the next meeting scheduled for March 6. Any pressing items to be addressed can be brought up at this meeting. April 10 PAC meeting will be a general meeting, AGM will take place on May 15. PAC meeting scheduled for June 12 shall be a wrap up meeting with an update of the Spring Fair and all final reports to be presented on this day.

School Report – Principal Wendy Yu

- Principal, Ms. Yu obtained quotes for signage for drive through. The cost was approximately \$2000. Success regarding traffic issue depend mostly on the drivers' awareness of rules and compliance. Ms. Yu was looking to PAC for ideas to improve awareness. Melda Okucu recommended sending out information pamphlet to parents in multiple languages. Another suggestion was to include a short note at bottom of the page, written in various languages spoken by parents at the school, saying "*This is an important notice. Please have this message translated.*" Ms. Yu is requesting that PAC provide the translation in the multiple languages spoken by parents. The other recommendation is to have kids involved in the education component.
- Ms. Yu provided some enrollment figures to date. 32 French students are registered for kindergarten this year. The reason is that we can only take 32 students because of physical space. On the English side we have 35 enrolled for kindergarten. According to Ms. Allen this is quite high. There will be ten divisions. As such, there will be no cross catchment. The only exception is if you have a sibling in the school this September, a sibling will be able to attend Panorama
- We are on a list to get an extension for this school. Minnekhada has just been approved for an extension. The problem is that there is no space here at Panorama. Some PAC members remember this topic being on agenda a few years ago with no specific action plan being announced.
- Mr. Spira has a request for Art Starts. One of the musical performances came through the school was Canadiana Muscial - The Birth of Canadian Pacific Railway. On March 28, Avis Theatre will be presenting Hamelin, a new fable and Blues Berries presents Gord's Guitars in May. Mr. Spira is requesting PAC's support with covering the costs for all. The cost for Canadiana Musical in the amount of \$717.50 has been paid by PAC. It was paid under the Gaming Account under music, drama and arts. All approved to cover these costs under that budget.
- Early dismissal on March 1. Reports go out March 8. Parents will be notified if a parent/teacher meeting is needed. Spring Break starts on March 10, On March 28 Hamelin will be showcased at school. Parents are invited to watch the production.

New Business:

- Jerusha Chong – The Spring Fair is set for June 1. The ice-cream truck and carnival are booked. Jerusha advised there will be a silent auction. Lori Aizer, Shilpi Mehrotra and Sam Bahrini will be looking for local sponsors from local businesses.
- Tracey Yuruk - Walking School Bus is set for February 22. However, the organizing volunteer cannot help due to sickness and unfortunately there were no other volunteers available. PAC agreed by all that the Walking School Bus be postponed to the following Wednesday, March 1.

Old Business:

- Tracey Yuruk – Drug talk from RCMP. Sarah Fong was following up on this. Lavina Wong, shall follow up with Sarah to get an update.
- Tracey Yuruk – PAC by-laws have been reviewed by the assigned PAC committee (Leah McGeachie, Sarah Taylor, Melda Okucu, and Tracey Yuruk). The committee provided a list of proposed changes to all members present for their review. These will also be posted on the PAC website today for all PAC members' review. The PAC will discuss the proposed by-law changes and vote for approval during the next general PAC meeting on March 6.

Treasurer's Report

- Melda Okucu, Treasure recapped December and January financials. It was a profitable December. January ended up in the negative as there were expenses to be paid. Teachers submitted their expenses, hot lunch expenses, Spring Fair expenses. We are \$863 in the negative.
- PayPal expenses were discussed at the December PAC meeting. Melda Okucu informed the committee that at the end of the financial report each month, there will be a table with PayPal income and expenses. If there are any questions about PayPal, Melda Okucu suggested she is contacted.
- It was brought up whether to use another source of payment or to continue with PayPal. Despite it being costly, parents are familiar with PayPal. As such if it becomes a revenue issue this can be revisited at the end of the year.
- Melda Okucu advised that there is the need to apply for the Gaming Grant in April.

Committee Reports:

DPAC: Sarah Taylor – DPAC meeting held at the end of January. Carol Todd and Jessie Miller shall be co-presenting social media and internet safety on March 28 at 6:30 pm at Centennial High School. Registration is required. Sarah advised she would obtain more information at the upcoming DPAC meeting. At the last DPAC meeting it was brought up that at Pinetree Secondary, a Chinese PAC co-exists with the school PAC. The Chinese PAC translates all topics covered at the regular PAC meeting to the Chinese PAC. There are 50 parents that attend the Chinese PAC which is far more than the attendance of the regular PAC meetings which is about 20 parents. The Chinese PAC is active on

fundraising. They work together with the Pinetree PAC and operate with the same By-Laws. The Principal attends both meetings. Pinetree Secondary has a large Mandarin speaking community. The Chinese parents use 'We Chat' to communicate. The main languages spoken at Panorama are Chinese and Farsi. Sarah suggested that it may be worth trying to have sub PAC meetings attended by the Principal, PAC chairperson and Mandarin speaking parents and one for Farsi speaking parents. This may bring about more parent involvement.

SPC: Not currently active.

SEP: Melanie Norris - senior floor hockey wrapped up. Student helpers have been great at helping out with removing/set up of the Gym-Sense equipment. Chess Club has started. It is running smoothly. The Chess Club is fortunate to have a BC Chess Champion from Summit come over to teach strategy to chess players. He recommends to use a demo board he purchased (cost approx. USD 53.87) Sarah and Melanie asked for PAC's approval to purchase the demo board to reimburse his parents. It was noted that there are no funds allotted for Chess Club. There was a budget each year and last year the budget was \$100. Given all the chess boards were purchased, there were no foreseeable expenses, budget for Chess Club was removed. There are funds for a Crafting Club but there isn't a Crafting Club this year. It was recommended to keep 'Club Funds' under one umbrella with a budget of \$200 allotted. Motion to pay for the board passed by Melanie and approved by Shilpi. It was agreed that the amount would be paid under Chess Club which will show as a negative. Next round of clubs will be kindergarten soccer and second round of chess. That will begin after spring break. There will be a tournament in the second round. Students are learning in the first round and will compete in the second round. Winners will receive Tim Bits as a reward.

Fundraising:

-Treat Day – Kelsey Jones: This reopened for parents who missed out on ordering last fall. There were a number of double orders as mentioned at the previous PAC meeting. It was tedious to go through the list to ensure there were no duplicates. Moving forward, it will be made clear in the fall that it is a onetime order. With this additional sign up in January, we made \$264. Kelsey pointed out that Leadership students have done a great job helping!

-Movie Night: - Tracey Yuruk: The recent movie night was quieter than usual. This could have been due to skiing trip happening the day before movie night and maybe the kids were too tired and still recovering the next day. The kids watched Pete's Dragon. Unusually more pizzas were left over, but were sold at a cheaper price during the interval. It was noted that there were children at movie night without the company of parents. Tracey explained that PAC cannot be responsible for the unaccompanied children for liability reasons and the movie night flyer clearly states that 'Family Movie Night' meaning children have to be in the care of an adult, i.e. 19 or over at this event. Tracey advised that movie night coordinator is looking into option of afternoon matinee as opposed to having movie nights. If the afternoon option is feasible, there would be pizza available through online pre-order only and as long as there are enough volunteers.

-Hot Lunch: Tracey Yuruk - Upcoming lunch is Montana's.

-Clothing Drive: Tracey Yuruk – The school collected 241 pounds in December which was less than November. This was likely due to the snow. In January 492 pounds were collected. The next drive is from March 3 to March 7.

Parent Education: Alicia Terry – For Igirl/Iguy next year, Alicia advised we need to pick a day for next year. It was recommended that we keep this as an ‘after school’ event as some parents may opt out. Pricing will depend on the session. Alicia will follow up on this. Lavina Wong – has attempted to reach out to Jessie Miller. To date, she has not heard back. Kelsey recommended ‘White Hatter’ as she has heard positive feedback from other schools who presented this particular sessions. Lavina will follow up on this.

Athletic Club & Lunch Lady: Nothing to report

Traffic: Wendy Yu – Much improvement since the last email that was sent out.

Class Liaison: Email sent out to all Class Reps regarding the upcoming 25th Birthday Celebrations requesting them to make cupcakes for that day for all students. She has received replies from three class reps only. So a follow up email will need to be sent out to reps to make sure they got the email. The date for the birthday party has been changed to April 13.

CPF, VP & Multicultural Liaison: Positions Vacant

Grade 5 Committee: Alex McLaughlin and Sarah Taylor - Grad dance will take place on June 19. There will be a DJ and photo booth. June 23 is the trip away for Grade 5 students. Ear buds will be the graduation gift. The Skull Candy ear buds will cost \$10. This is a discounted rate. A fundraiser may be needed as there is a shortage of \$200 to \$250. Grade 5s will do a bake sale to cover this shortage. There will be a grad party after lunch for the grade 5 students. Parents are welcome too.

Webmaster: Jerusha Chong – Kelsey Jones enquired as to why some parents receiving emails from Class Reps and some were not. It appears that a lot of parents are not getting emails from her school account. She has informed them to check their junk folder. They are receiving emails from Kelsey’s personal account. Kelsey wanted to know if this was happening to other class reps. Shilpi Mehrotra suggested that next year, when a note is being sent to parents introducing the class representative, it should state to add class representative’s email address to contacts so that it does not get forwarded to the junk folder. Shilpi Mehrotra also suggested she would speak to other class reps to send out a test email.

Emergency Preparedness: Alex McLaughlin – Has not heard anything from the district. Divisions will have items that will expire and some have it till 2020. She will contact Allyson at the District office. Principal Wendy Yu advised she would be following up on this.

Date of next meeting is set for March 6, 2017 at 7:00pm.

Motion to adjourn meeting: Moved by Sarah Taylor and seconded by Melanie Norris.
Motion passed.