



**Minutes of Panorama Heights Elementary School PAC
Meeting June 13, 2016**

Chairperson: Tracey Yuruk

Secretary: Lavina Wong

Attendees:

Tracey Yuruk	Alex McLaughlin
Mr. Jeremy Clarke	Ting Ting Han
Sonia Kim	Lineh Mehrafarin
Jerusha Chong	Alina Vaida
Shemma Mousavi	Alicia Tarry
Sarah Taylor	Jane Kent
Kelsey Jones	Melanie Norris
Lavina Wong	Melda Okucu
Paula Rodriguez	Sheema Mousavi
Shilpi Mehotra	Sanjay Mehotra
Patrick Lui	Sabrina
Wei Zhang	Julienne Yoo
Ted Dong	David Yoo
Teri Shaw	

Meeting called to order at 7:15 pm by Chairperson, Tracey Yuruk

Introductions and Housekeeping

- Timekeeper designated - Alex McLaughlin;
- Round table introductions – Completed;
- Next meeting set for September 12, 2016 at 7:15pm;
- Minutes from previous meeting reviewed: **Motion** to approve minutes of the PAC meeting held on May 16, 2016. Moved by Sonia Kim, Seconded by Alex McLaughlin.
 - All in favor. **Approved.**

School Report – Principle Mr. Clarke

- Two and a half weeks left for school.
- Walking school bus this Wednesday.
- 'Donuts for dads' this Friday. Any volunteers to assist to please follow up with Sheema.
- Grade 5 field trip scheduled for June 23. Year books have arrived. Reminder to parents who would like to purchase the year books but did not pre order can purchase them at the office. The year books will be handed out on June 24. The Grade 5 students can bring their year books on the following Monday and Tuesday to school to have them signed.
- June 29 is the last day of school. Recess will be earlier in order to start the ceremony earlier. The ceremony takes half hour to 45 minutes.
- Should parents wish to take their children out from school earlier, they can do so at noon as opposed to at anytime. This is to avoid any disruption to the rest of the students.
- Report cards shall be handed out on June 29.
- Schools are closed on June 30 as this is an Administrative Day for teachers.
- Next terms calendar items will be up at the end of the month
- The office will reopen for the next scholastic year on August 29. First day of school is September 6. Ms Yu will send out more information and the school website shall be updated.
- The one difference this coming school year is the entry interviews will be done along with gradual entry days for kindergarten students. This is happening in the District. The purpose is to balance the classes better. The extra time would be able to assist to the administrators to meet the needs of the classes.
- Terry Fox Run on September 22.
- Thank you to the PAC. Mr. Clarke expressed that the PAC has made his job as principal of Panorama enjoyable. Mr. Clarke also indicated he is sad to move on but excited for new challenge.
- Jerusha Spring Fair – sponsor donated \$30 to volunteers.

Chair Report

- The PAC Chair welcomed newcomers to the PAC AGM. Round table introduction was completed.
- Tracey, PAC Chair stated that we have come to the end of the school year. Tracey expressed her gratitude to all the parent volunteers, executive members who have put their heart and soul into the school events. Tracey also thanked Mr. Clarke for his support and dedication to the PAC. Tracey also welcomes Ms. Wendy Yu, the new Principal.
- Tracey informed that the PAC received a Thank You card from Division 9 for the funds provided to the class. A representative from the Owl centre came to the class and the students had the opportunity to interact with an owl. The card was passed around.

New Business

- Voting completed and next school year PAC Committee in place as follows:
 - Health & Safety – Alex McLaughlin
 - Fundraising: Main coordinator: Ting Ting Han and Sheema Mousavi
 - Treat Day: Kelsey Jones
 - Hot Lunch: Lineh Mehrafarin and Fariba Ghasemikian
 - Clothing Drive: Ting Ting Han
 - Movie Nights: Leah McGeachie
 - SEP/Clubs: Melanie Norris
 - Webmaster: Jerusha Chong
 - 5th Grade Committee: Alex McLaughlin and Sarah Taylor
 - Traffic: Jerusha Chong and Teri Shaw
 - CPF: **Vacant**
 - SPC: **Vacant**
 - Multicultural Liaison Coordinator: - **Vacant**
 - DPAC: Sarah Taylor
 - Class Liaison: Shilpi Meholtra
 - Parent Ed: Alicia Tarry & Lavina Wong
 - Secretary: Lavina Wong
 - Treasurer: Melda Okucu
 - Vice Chair: **Vacant**
 - Chair: Tracey Yuruk

Old Business

- Jerusha: Spring Fair was successful. Lots of auction items came through. We did well with the silent auction. The silent auction brought in \$500 more than last year. Parents who made online donations had increased significantly from last year. The weather cooperated as well to make the event a success.

Treasurer's Report

- Gaming Report: Gaming grant applied for. The funds will likely be received in the summer or fall

- The spring fair brought in \$9357.89. The big fund raising activities we collected more than budgeted for. The spring fund raising and misc fund raising did more activities. Teacher enrichment fund??
- Movie night program was under budget in terms of what was raised. The most recent movie night had the least profit. The choice of the movie had a big factor in attendance. The turnout didn't match the vote. It was recommended that perhaps less movie nights throughout the year and there likely would be more attendance.
- The PAC budget should be reviewed for next year. Certain items should see an increase in budget. It was recommended that there should be an increase in Parent Education. It was also suggested to lower the budget for lunch lady. The writing club budget is at \$1000. It was suggest to be lowered to \$500 subject to review.

Committee Reports

- **DPAC:** Sarah attended DPAC AGM in which a new team was elected. The president is returning for another term, some lack of attendance by schools has been observed. DPAC revamped the website during the school year and there will be an advertising piece on the website. Any PAC can submit an event from the school onto the DPAC website. New PAC positions to be provided to DPAC. Also to use WeChat to communicate to Mandarin speakers at Panorama. Gaming – we have up to the end of June to apply. As per treasurer, we have applied for gaming. Enhanced Student learning framework. If the school wants a SPC (Student Planning Council) position the school can still have it
- **SEP:** Sonia – all clubs have wrapped up. Running club celebration done today. Looking forward to helping student enrichment coordinator next school year.
- **Fundraising:** Thrifty cards - We have raised a lot more this year. Monies raised last year was \$126 but this year we raised over \$500.
- **Treat day:** One more on 23 June. Thinking of doing freezies at the end of the day. Sheema was suggesting for all the kids at school to receive a freezie. However, the concern is kids with allergies. The recommendation is to offer sugar freezies which will be safe. Mr. Clarke shall email parents to advise that all students will be included in treat day.
- **Movie night:** Held successfully. Looking for ways to improve attendance.
- **Hot Lunch:** Lineh - In May, hot lunch served was Subway and Hotdog. \$1012 was raised. In June, Pizza lunch served with \$887 in profit. The question was if there was more profit from the combination of both food items. It was more work and more volunteers were needed. Feedback from kids with respect to what they want for food. Compliments from students. A student commented the hot lunch was magical! The consensus was it is good to get the students to complete a survey to determine what the students/parents want. An option is to have students complete a survey at

- school. Looking for a suggestion as to how to pickup food. Dollar store tickets have been used but they can be left in schoolbags and a few have been turned in for free food at the hot lunch day. To prevent redemption of old tickets the suggestion was to use different colour tickets each month.
- **Clothing drive:** Drop off last Wed. Raised \$1077 this year. A parent has 25 bags for pickup. As such we will have raised \$1100 for this year. Alex had bags and bags of clothing for her school. The child care worker said that everything is gone. Girls 14 or women's extra small, clothes are needed. Tracey has a big box of crayons, markers and pencils for donation for Alex's school.
 - **Parent Education:** Body Science by Saleema Noon. Lavina has received several dates for October, November and December. Mr. Clarke advises he will follow up with Ms. Yu for a suitable date and we can proceed to book. It is recommended that a nominal fee be charged to parents. All in favor. Alicia and Lavina to continue coordinating this event.
 - **Athletic Club:** Paola – club got sponsored for T-shirts and medals and would like kids to run in these shirts next year. Medals were sponsored as well. The new name of the club is on the medals as well. The club name has changed from Panthers Running Club to Athletic Club. There are 85 children registered and 60 coming regularly during the school year. Medals were handed out to those who had 75% attendance. Next year it will be more competitive. They will have to earn their medal. The budget allotted for the Athletic Club was used for end of the year party. They have had professional coaches this year. Inspire Dental inspired the kids at the medal ceremony to join the club next year. There will be a limit number of spaces for students but if there are more volunteers, then they can increase the numbers. Day and time for the Athletic club will remain the same. Mondays from 3 to 4 pm. Budget is \$200. Mr. Whitfield shall continue to volunteer next year. The purpose of the T-shirts is to identify students as part of the Athletic club. Paola recommended that a fee of \$10 be charged, this was voted on and accepted by PAC. Mr. Clarke indicated we should have an element in the club to include funding parents that cannot afford the payment. No student shall be disadvantaged. The budget of \$200 cannot support the medals, trophies, etc. Tracey suggested that if there is a need for a bigger budget, we should review to increase the Athletic club budget.
 - **Traffic:** Mr. Clarke sent an email to parents reminding them not to use the townhomes and childcare across the street for parking. There have been few incidents here at the school with parents or drivers in the community recently and caution needs to be exercised when driving in the area. Traffic is an ongoing educational piece. Mr. Clarke advises that Ms. Yu shall continue with this next year. It works well for parents who pick up from the drive thru just after 3 PM as there is no traffic. Pickup and drop off procedure for kindergarten parents was clarified with parents that attended at today's PAC meeting
 - **Class Liaison:** No Report

- **CPF:** No Report
- **Grade 5 Committee:** Sheema and Ting Ting: Everything is good to go. Four parents are going to Cultus Lake field trip. Parents welcome to join. There will be teacher supervision as well. Three teachers and Mr. Clarke shall be at the grade 5 field trip.
- **Multicultural Liaison:** No Report
- **Webmaster:** Jerusha; advises all passwords will be reset on July 1. The emails will stay on the account. She will reset and advise everyone of the password. Website entries will be cleared for privacy reasons. For historical data, like what was popular at what time, it will be available. Paola asked if the name of the running club email can be changed to new name. Jerusha advises it can be changed.
- **Emergency Prep:** Alex McLaughlin updated the PAC on the emergency kits. The kits are being updated with new provisions. Alex advises 5 classes left to complete and hoping by the end of the year it should be done.

Date of next meeting is tentatively set for September 12, 2016 at 7:15pm

Motion to adjourn meeting. Moved by Sarah Taylor, **Seconded** by Alex McLaughlin. **Motion Approved.**

Meeting adjourned at 9:13 PM.