



Minutes of Panorama Heights Elementary School PAC Meeting

May 4, 2015

Chair: Kam Farahavar

Secretary: Kelly Proulx

Attendees:

Tracey Yuruk	Jerusha Chong
Sandra Harris	Sonia Kim
Sheema Mousavi	Kari Perkins
Sarah Taylor	Alicia Tarry

Meeting called to order at 7:05 pm.

Introductions and Housekeeping

1. Round table introductions.
2. Appointed timekeeper: Kam Farahavar.
3. Minutes from previous meeting were reviewed. **Motion** to approve minutes of the PAC meeting held April 13, 2015. Moved by Sonia. Seconded by Sandra. All in favour. **Motion passed.**

Chair Report

1. Annual General Meeting will be June 15 and it will be necessary to find a new Treasurer as soon as possible in order to ensure a smooth transition (the current Treasurer is changing schools).
2. The Chair has also sent a draft version of the PAC newsletter \ to the current PAC positions to review and provide feedback to the Chair. Request to add some important dates to the Upcoming Events (Entrepreneur Fair and Talent Show).
3. The proposed bylaw changes have been distributed to the current PAC positions for review ahead of the AGM.

School Report

1. As planning for the next school year there will be lay-offs once again; staff will be hired again before the start of the 2015-2016 school year. The recall process will begin in July. Class building will start in the summer, it will be reviewed in September and the final placements will occur into the start of the new school year.
2. The Track and Field event will take place on May 19.

New Business

1. PAC Newsletter – Tracey and Sandra have worked on a draft version of the newsletter to promote the PAC and provide information. A more general version, like the example, will be sent out after the AGM notice to introduce PAC and advertise the upcoming meeting and need for nominations for the core PAC roles. The student community needs to know that the Executive positions must be filled or the PAC will be dissolved. It was agreed, going forward, to send out a regular newsletter with more current monthly or quarterly information.
2. Muffins for Moms – This event will take place on Friday, May 8 from 0800-0845 in the Gym. This event needs more volunteers, and preferably not the guest mothers.
3. Kindergarten Orientation – we need a volunteer from CPF and the PAC to speak at this session to encourage new parents to join and participate in the PAC.

Old Business

1. Spring Fair 2015 Update: Partyworks has been secured once again this year for the bouncy castles. The wristbands will be used for admission to the bouncy castles and most of the games, rather than individual tickets for each game/ event. The online form will be available shortly for pre-ordering.
2. Bylaw amendments: the proposed changes will be sent to the parent population in the next week and will be presented by the Chair for voting at the AGM.

Treasurer's Report

1. The Treasurer reviewed the Gaming and General accounts. There was a request to increase the Hot Lunch budget to fund the following two hot lunch events. **Motion** to increase the Hot Lunch expenditure by \$2,000.00. Moved by Kari. Seconded by Tracey. All in favour. **Motion passed.**

Committees

1. DPAC: no update.
2. SPC: no update.
3. SEP: Kindergarten indoor soccer is going very well, lots of parent/ guardian guests attending.
4. Hot Lunch: the next hot lunch will be pizza on May 15.
5. Fundraising: no update.
6. Parent Education: no update.
7. Traffic: no update.
8. Class Liaison: no update.
9. CPF: no update.
10. Grade 5: the orders have been placed for the key chains.

Date of next meeting is June 15, 2015 at 7:00pm. This meeting will be the Annual General Meeting.

Motion to adjourn meeting. Moved by Sandra. Seconded by Kam. All in favour. **Motion passed.**

Meeting adjourned at 8:28 pm.