



Minutes of Panorama Heights Elementary School PAC Meeting

April 13, 2015

Chair: Kam Farahavar

Secretary: Sandra Harris

Attendees:

Tracey Yuruk	Jerusha Chong
Malia Heale	Sonia Kim
Susan Gottfredsen	Kari Perkins
Kelsey Jones	Alicia Tarry
Sarah Taylor	Veronica Ho

Meeting called to order at 7:05 pm.

Introductions and Housekeeping

1. Round table introductions.
2. Minutes from previous meeting were reviewed. **Motion** to approve minutes of the PAC meeting held February 16, 2015. Moved by Sandra. Seconded by Sonia. All in favour. **Motion passed.**

Chair Report

1. Our PAC Treasurer will be moving to a new school in September 2015 so we will need to canvas the parent population for a new Treasurer in order for the PAC to continue operating.

School Report

1. Both the City of Coquitlam and ICBC have visited to provide suggestions and guidance on ongoing traffic issues at the school. The city Traffic Coordinator provided the following comments and provided Mr. Clarke with literature that can be distributed.
 - a. Closing the driveway is not an option
 - b. Continued education of parents is the best option
 - c. Request that student help educate parents
 - d. The city will continue to monitor the situation
2. The school will likely have 10 French divisions for the 2015-2016 school year, which is up from the current 9 divisions, and 10 English divisions. Registration numbers are similar to this school year. The school will likely have more lay-offs at the end of this school year again, though not as many as years

past. The budget discussions will wrap up at the end of April and there will be a preliminary plan in place in May for hiring planning for the new school year.

3. Mr. Clarke will send out placement requests for educational/ learning style requests to the appropriate parties in May.
4. The Grade 4 and 5 Como Lake relays took place on April 15.
5. Track is starting up for grades 3-5 in order to prepare for the Track Meet at the end of May.
6. More information will be coming out regarding the Grade 5 field trip as the date draws closer.

New Business

1. Michael Charrois (Education Coordinator, Performing Arts) and Wendy Anderson (Education Coordinator, Visual Arts) from the Evergreen Cultural Center visited the PAC meeting and provided information regarding available programs. The Center hosts classes and touring productions, runs educational programs and offers discounted student matinees (\$5/student) to see professional performers during the day. Additionally, the Center offers birthday parties and family days.
2. Floor Hockey helmets – the PAC discussed options for lice prevention. Mr. Clarke will look into purchasing additional helmets. The PAC also discussed the potential for a parent education opportunity and possibly bringing in someone next year for lice screening.

Old Business

1. Spring Fair 2015 Update: the event is happening and has been confirmed for May 28. Maple Creek, Heritage Woods and Pinetree Secondary have confirmed a total of 65 volunteers. The Silent Auction will be going ahead this year and some of the items have already been received. Wrist bands will be used for admission/food this year rather than tickets and the order form will be available online via the PAC website. The PAC discussed using the wristbands as a reward for good student behaviour and proposed that the volunteers wear the leftover Panorama t-shirts during the fair.
2. Website security update: Additional security measures have been put in place to prevent hacking and we are looking into changing the webhost due email and website outages issues.
3. Panorama sweatshirts/t-shirts: there is still a lot of inventory left over and we may try to sell it at the French book fair and Spring Fair as well.
4. Bylaw Amendments update: the proposed change will include changes to retention of financial data. The proposed changes will be discussed by the PAC Executive prior to presenting to the PAC community and the target is the next PAC meeting in May 2015.
5. General discussion about communication of PAC news/ information: the PAC discussed different options and ideas for informing the parent community about how much money was raised by the PAC and used for school activities. There is a need to better communicate PAC news to the parents and the option of introducing a PAC newsletter was discussed. The PAC also discussed bringing in interesting guest speakers to increase PAC meeting attendance. Mr. Clarke mentioned that the Plateau-area schools have been pooling resources to have meetings for EAL families and that the District has resources/ speakers that the PAC can invite for social media/ internet safety education.

Treasurer's Report

1. The Treasurer reviewed the Gaming and General accounts. The PAC discussed refunding two students for incorrectly sized hoodies and discussed using the difference between the hoodies invoice and monies collected towards financing the Grade 5 trip (discrepancy was due to a lower cost because of change in material and a supplier discount).

Committees

1. DPAC: there has been a lot of talk about budgets at the DPAC. The Hampton Principal discussed the Ruler Approach (school focus); Mr. Clarke explained Panorama's focus, i.e. Zones of Regulation. Panorama's approach is one of self-regulation and learning to be good friends (working with the Autism network and students with special needs). The DPAC discussed changes in the District with the new Superintendents and partnerships between schools (i.e. sharing equipment between schools).
2. SPC: There are French summer camps available and the French book fair will take place next week.
3. SEP: no news.
4. Fundraising: see Spring Fair above.
5. Parent Education: no news.
6. Traffic: no news.
7. Class Liaison: no news.
8. CPF: no news.
9. Grade 5: no news.

Date of next meeting is May 4, 2015 at 7:00pm.

Motion to adjourn meeting. Moved by Tracey. Seconded by Sandra. All in favour. **Motion passed.**

Meeting adjourned at 9:05 pm.