



Minutes of Panorama Heights Elementary School PAC Meeting

February 16, 2015

Chair: Sandra Harris

Secretary: Kelly Proulx

Attendees:

Tracey Yuruk	Jerusha Chong
Chris Heale	Sonia Kim
Kat Gunther	Kari Perkins
Kelsey Jones	Stacey Cera

Meeting called to order at 7:06 pm.

Introductions and Housekeeping

1. Round table introductions.
2. Timekeeper appointed: Chris Heale.
3. Minutes from previous meeting were reviewed. **Motion** to approve minutes of the PAC meeting held January 19, 2015. Moved by Sonia. Seconded by Jerusha. All in favour. **Motion passed.**

Chair Report

1. Thank you to Jerusha, Kari and a wider group of parents for stepping up to lead the Spring Fair. Thanks to Susan, Leah and Jackie for leading the transition to the new volunteers for this event.
2. Great movie night on Jan. 30, 2015 – great efforts by the team and very profitable event for fundraising.

School Report

1. Kindergarten registration for French has ended and there is currently a waitlist. English is on-going and there are 26 students registered before the cross-catchment applications are processed.
2. Thank you to the PAC for organizing the Staff Appreciation day on February 10.
3. Spring Break is right around the corner: March 9-23 inclusive.

4. The student led conferences will take place on February 19.

New Business

1. Traffic proposal: Mr. Clarke reviewed the school's current traffic management philosophy, i.e. keep the traffic moving and be aware of children's safety with the RCMP. RCMP from the traffic division visited the school to review traffic/ congestion problems due to an increase in complaints. There were suggestions ranging from education to changing the parking lot protocol. There is a request to look at using a defined process for analyzing and making recommendations for traffic improvements. Mr. Clarke will engage the facilities administration to see if there are any traffic study results/ reports available as a starting point.
2. School Trustee Kerri Palmer-Isaak visited the PAC to introduce herself. She provided a brief background and explained the function of the School Trustee. Ms. Palmer-Isaak was elected in the November 2014 by-elections. Per the BCSTA website: *trustees engage their communities in building and maintaining a school system that reflect local priorities.*

Old Business

1. Spring Fair 2015 Update: the event is happening and has been confirmed for May 28. Planning is in progress; many volunteers have stepped up to assist at the event and four of the eight main 'leader' positions have been filled. Some of the local schools have already been contacted for secondary school volunteers.
2. Staff Appreciation luncheon update: the event went well and staff enjoyed the luncheon.
3. Website security update: testing is still scheduled for Spring Break.
4. Panorama sweatshirts/t-shirts: the inventory is selling, sales are on-going.
5. Donations directly to PAC update: online donations are not currently available via the district; they are currently looking into online solutions.

Treasurer's Report

1. The Treasurer reviewed the Gaming and General accounts. Request for \$150.00 for Kindergarten gardening project. Moved by Tracey. Seconded by Sonia. All in favour.
Motion passed.

Committees

1. DPAC: no news
2. SPC: no news.
3. SEP: the clubs are going well – the chess club has a chess ladder coming up and Junior/Senior floor hockey is going well.
4. Fundraising: the next movie night is tentatively set for March 27; date to be confirmed.
5. Hot Lunch: the next hot lunch will be pizza on February 27.
6. Parent Education: no news.
7. Traffic: no news.
8. Class Liaison: no news.

9. CPF: no news.

10. Grade 5: the Class liaison has sent out a request for photos for a Grade 5 yearbook.

Date of next meeting is tentatively set for April 2015; exact date to be determined.

Motion to adjourn meeting. Moved by Sonia. Seconded by Tracey. All in favour. **Motion passed.**

Meeting adjourned at 8:59 pm.