



Minutes of Panorama Heights Elementary School PAC Meeting

June 9, 2014

Chair: Denise Affleck
Secretary: Kelly Proulx
Attendees:

Tracey Yuruk	Jerusha Chong
Alex McLaughlin	Georgette van de Bovenkamp
Sandra Harris	Sonia Kim
Sabrina Scardillo	Alicia Tarry
Bonnie Chung	Susan Gottfredsen
Veronica Ho	Tony Chung
Kari Perkins	Neda Mansouri
Kam Farahavar	Stephanie Chung

Meeting called to order at 7:10 pm.

Introductions and Housekeeping

1. Round table introductions.
2. Timekeeper designate: Tracey Yuruk.
3. Minutes from previous meeting were reviewed. **Motion** to approve minutes of the PAC meeting held April 7, 2014. Moved by Sandra. Seconded by Tracey. All in favour. **Motion passed.**

Chair Report

1. Chair thanked all the volunteers and PAC members, she thanked Mrs. Denton for a great year and wished her good luck at her new school and thanked Mr. Clarke for joining us.

Elections

Position	Person(s)
Chair	Kam Farahavar
Secretary	Kelly Proulx
Treasurer	Sabrina Scardillo and Sandra Harris
DPAC	Malia Heale
Fundraising Coordinator	Will be reviewed in September 2014
Safety, Health and Emergency Coordinator	Kelly Proulx
Traffic Coordinator	Rosie Patterson-Kearney
Website and Communications Coordinator	Jerusha Chong and Kent Chen
Parent Education Coordinator	Denise Affleck
Grade 5 Coordinator	Veronica Ho
Class Liaison Coordinator	Tracey Yuruk
Multiculturalism Liaison	Will be reviewed in September 2014
Hot Lunch Coordinator	Alicia Tarry and Kari Perkins
CPF Coordinator	Susan Gottfredsen
SEP Coordinator	Sonia Kim
SPC Coordinator	Will be reviewed in September 2014

1. **Motion** to approve the PAC Executive Positions Elections held on June 9, 2014. Moved by Susan. Seconded by Kari. All in favour. **Motion passed.**
2. **Motion** to approve the PAC Elections for all other positions held on June 9, 2014. Moved by Kelly. Seconded by Veronica. All in favour. **Motion passed.**

School Report

1. Mr. Clarke provided an update on the current job action. The teachers will complete their strike vote on Tuesday, June 10, 2014. If the teachers do decide to go to a full walk out, they will have to provide 72 hours of strike notice. If they do not go to full walk out, there will still likely be further job action. All field trips over the next two weeks have been cancelled due to this uncertainty. Events that were scheduled over the following school weeks have been moved to this week where possible or cancelled if it could not be accommodated.
2. Teachers will be reminding students to return textbooks and library books this week.
3. The school's 2014-2015 Academic year has been budgeted and the headcount has been slightly reduced. The classes are currently looking very full for September and this will be reassessed in the Fall.
4. School Code of Conduct review: Mr. Clarke and Mrs. Denton have suggested adding a fifth item, 'be inclusive', to section regarding what students are expected to do.
5. School's Action Plan for Learning: this plan will not be changed from the 2013-2014 school year. It will be resubmitted as-is and will be reviewed with consultation from the stakeholders once the job action has ended.

New Business

1. Elections: see Elections section.

2. Grade 5 Party: the leaving ceremony has been rescheduled to Thursday, June 12. If school is in session the last week there will be an end of year party for them.
3. Panorama T-shirts: T-shirts for the Kindergarten students are being ordered as well as extras for the older kids.
4. Donuts for Dads: this event has been rescheduled to Thursday, June 12. The event still needs a few more volunteers for Thursday morning.
5. Kindergarten Orientation: the orientation has been rescheduled to Wednesday, June 11.

Old Business

1. Spring Fair debrief: would be best if silent auction was organized by sub-committee, overall went really well.

Treasurer's Report

2. Gaming account:
 - a. Revision request: T-shirts for students, increase budget to \$1000.00 and to increase Reading Link budget to \$135.00 and to decrease the Multiculturalism budget to \$1,955.00. Motion to approve revisions to the Gaming Account. Moved by Sandra. Seconded by Susan. All in favour. **Motion passed.**
3. General account:
 - a. Revision request: decrease hot lunch revenue to \$18,000.00, decrease other miscellaneous fundraising revenue to \$1,900.00, decrease Purdy's chocolate program revenue to \$950.00, decrease spirit day/terry fox run expense to \$0.00, decrease staff appreciation expense to \$500.00, decrease gardening expense to \$200.00, decrease PAC conferences and education expense to \$0.00, decrease parent education expense to \$650.00, increase fundraising family fun night expense to \$4,000.00, decrease hot lunch expense to \$10,500.00, increase bank charge expense to \$125.00, increase equipment – laptop (PAC use only) expense to \$750.00, decrease Phase 1 – ipdads expense to \$5,900.00 and add line item under technology expense for laptop charge cart for \$1,400.00. Motion to approve revisions to the General Account. Moved by Kam. Seconded by Sandra. All in favour. **Motion passed.**
4. Treasurer looking for a volunteer to review the documentation. Ray Chung volunteered.

Committees

1. SPC: no news.
2. DPAC: no news.
3. Fundraising: The last Treat Day will be on Wednesday, June 11. Susan has renewed the Thrifty's card program for the following school year. Photo Night will be in September. Cobs will be coming in on the first day of school for the gymnasium headcount. The school will be continuing with the Raising the Dough fundraiser with Cobs at Suter Brook and Sunwood Square.
6. Hot Lunch: the last hot lunch will be pizza on Thursday, June 12.
7. Parent Education: no news.
8. SEP: no news.

9. Grade 5: no additional news.
4. Traffic: no news.
5. Class Liaison: no news.
6. CFP: no news.

Date of next meeting is tentatively set for September 15, 2014 at 7:00 pm.

Motion to adjourn meeting. Moved by Susan. Seconded by Kam. All in favour. **Motion passed.**

Meeting adjourned at 9:07 pm.