



Minutes of Panorama Heights Elementary School PAC Meeting

February 17, 2014

Chair: Emil Zimmermann

Secretary: Kelly Proulx

Attendees:

Tracey Yuruk	Jerusha Chong
Denise Affleck	Georgette van de Bovenkamp
Sandra Harris	Susan Gottfredsen
Sabrina Scardillo	Alicia Tarry
Ashiya Khan-Sequeira	Bei Gong

Meeting called to order at 7:04 pm.

Introductions and Housekeeping

1. Round table introductions.
2. Timekeeper designate: Sandra Harris.
3. Minutes from previous meeting were reviewed. **Motion** to approve minutes of the PAC meeting held January 20, 2014. Moved by Sandra. Seconded by Susan. All in favour. **Motion passed.**
4. Agenda for February 17, 2014 meeting. **Motion** to approve agenda. Moved by Sandra. Seconded by Susan. All in favour. **Motion passed.**

School Report

1. Mr. Speakman's and Ms. Denton's report:
 - a. Kindergarten registration is complete; all French-immersion spots are full at the moment and no students are on the wait list. English registration is not yet at capacity, but Administration is confident that by next year the spots will be filled. Registration numbers are showing growth in the district.
 - b. The district budget for 2014/2015 will be very tight, anything not deemed absolutely necessary will be cut from the budget.
 - c. The assembly on Feb. 7 featured the school's Olympic Opening Ceremonies and celebrations of learning by two French classes.

- d. Ms. Denton has been team-teaching in the computer lab working on Word and PowerPoint. The focus has been on learning and publishing and there will be three more teachers joining this initiative tomorrow.
- e. Reminder to parents/ families that children cannot be dropped off prior to 830am and they must be picked up by 315pm.
- f. A dance group will be presenting at an assembly right before the spring break.

PAC Report

1. No news to report at this time.

Treasurer's Report

1. Gaming account:
 - a. 1 performing artist, budget on target and all funds allocated.
2. General account:
 - a. Currently over budget on movie night expenditures and bank charges. Revenue from hot lunches, movie night and pink t-shirts. All technology has been purchased for phase 1. Phase 2 and 3 are planned for completion by the end of next year.
 - b. Review of proposed changes to General account: increase movie night revenue to \$5,000.00, reduce opening day expense to \$0.00, reduce parent education to \$1,300.00, increase movie night expenses to \$2,800.00, bank charges increased to \$115.00, miscellaneous expenses increased to \$250.00, office expenses increased to \$450.00 and increase PAC meetings expenses to \$250.00. **Motion** to pass budget changes. Moved by Kelly. Seconded by Sandra. All in favour. **Motion passed.**
 - c. There have been multiple requests to make donations to the school and there are two ways to do so: 1. Donation directly to PAC, but no tax receipt issued; 2. A donation through the School District 43, whereby the donor is issued a tax receipt. Sabrina has investigated an option for parents to pay for donations online through the PAC's Paypal account. Sabrina will follow up with the School District to review this option for facilitating donations to the school.
 - d. There will be a notice posted on the PAC website regarding financial information: different accounts, types of spending and the technology plan.
 - e. Vote on surplus funds \$175.00 from pink t-shirt initiative to be donated to the Amanda Todd Fund. **Motion** to approve donation. Moved by Sandra. Seconded Susan. All in favour. **Motion passed.**

New Business

1. **BC Lions:** Emil contacted them to inquire about community programs and Panorama Heights Elementary was already on their list to be contacted.
2. **Teachers Luncheon** has been scheduled for **April 30**. Tracey will be heading this event and is looking for volunteer help organizing this initiative.

Old Business

1. **Website** – Jerusha is continuing talking with vendors regarding a ‘shopping cart’ function for the website. The PAC site will be down during spring break for maintenance work; a notice will follow to parents.
2. **Pink t-shirts** have arrived and they will be distributed shortly to the classrooms to go home with the students.
3. **Mr. Jim Skinner** is scheduled to present on Feb. 26 and at the moment there are only 5 registered participants. Notices have been sent to neighbouring schools as well to invite them to this event. Ashiya will contact the presenter to verify the latest cancellation date and another notice will be sent out as a reminder to register. Parents have contacted Ashiya regarding bringing in **Saleema Noon**; she will look into this for the next parent education presenter.

Committees

1. SPC: no news.
2. CFP: There will be a hip hop night on March 14 at Nestor Elementary – free for members. The summer camp is scheduled for August 22-26. The Festival du Bois will take place March 1 and 2 and May 2 will be the verbathon.
3. DPAC: no news.
4. Hot Lunch: next hot lunch on **Thursday, Feb. 20** will be **hot dogs**. The next hot lunch will be pizza on March 7.
5. Fundraising: **Spring Fair on May 29**. Fundraising Committee to send email requesting volunteers for the Auction sub-committee. The next **Movie Night** will be on **March 7**, no movie decided upon at this time. There will be **Purdy’s chocolates for Easter**. Family photo night for September has been booked with a new vendor. Please remember to mention Panorama Heights Elementary when shopping at **Cob’s** at Suter Brook or Sunwood Square because they will donate 5% back to the school.
6. SEP: Sun Run has 27 kids signed up before the early-bird cut off. Susan will present again at the next assembly on Feb. 28.
7. Grade 5: The Committee has started collecting photos for the Grade 5 **Memory Book**. Georgette is discussing with vendors regarding options for the stick pin.
8. Traffic: There has been an increase in parents using the teachers’ upper parking lot. Ms. Denton will be visiting the upper lot to address these infractions.
9. Class Communication: some inconsistency in receiving emails from certain types of email accounts. Report any issues with receiving emails to the Class rep Liaison.

Date of next meeting is Monday, April 14, 2014 at 7:00 pm.

Motion to adjourn meeting. Moved by Sandra. Seconded by Tracey. All in favour. **Motion passed.**

Meeting adjourned at 8:49 pm.