



Minutes of Panorama Heights Elementary School PAC Meeting

January 20, 2014

Chair: Emil Zimmermann

Secretary: Kelly Proulx

Attendees:

Kari Perkins	Veronica Ho
Tracey Yuruk	Jerusha Chong
Denise Affleck – Acting Treasurer	Georgette van de Bovenkamp
Kam Farahavar	Susan Gottfredsen
Alex McLaughlin	Sandra Harris

Meeting called to order at 7:06 pm.

Introductions and Housekeeping

1. Round table introductions.
2. Timekeeper designate: Kam Farahavar.
3. Minutes from previous meeting were reviewed. **Motion** to approve minutes of the PAC meeting held December 2, 2013. Moved by Kelly. Seconded by Alex. All in favour. **Motion passed.**
4. Agenda for January 20, 2014 meeting. **Motion** to approve agenda. Moved by Sandra. Seconded by Kam. All in favour. **Motion passed.**

School Report

1. Mr. Carabine's and Ms. Denton's report: there will be a guest speaker coming to the school assembly next week to talk about **bullying**. There was a presentation at the last assembly and Mr. Carabine and Ms. Denton provided an overview:
 - a. WITS = **W**alk Away, **I** Message, **T**ell **S**omeone
 - b. Description of bullying
 - c. Cyber bullying – changes to School Act have provided latitude on school's part to determine whether or not cyber bullying occurring outside of school should be dealt within the school system
 - d. Explanation of purposeful behaviour – why do bullies bully?
 - e. Tactics for discouraging bullying behaviour

2. Mr. Speakman has returned to school on a graduated work schedule. Ms. Denton thanked Mr. Carabine for his time at the school this year.

PAC Report

1. **Traffic:** ongoing issues with traffic at the school and congestion. Email to send message on behalf of PAC to encourage respectful behaviour. Administration has asked volunteer parents to advise Mr. Carabine, Ms. Denton and/or Mr. Speakman of any rule-breakers or disrespectful behaviour so that the Administrators can directly address the issue with the person. Ms. Denton has applied for the school to be included in a HASTE study and there is no update at this time.
2. **Communication:** need to focus on issues at hand, rather than diverting attention to matters that are detracting from the real issues.

Treasurer's Report

1. Gaming account: nothing at this time.
2. General account: Hot Lunch cost showing expenses for two lunches and revenue for one. Purdy's did well, will have Easter chocolate program. Parent Education expenses were for a guest speaker. A few teachers have used the Incentive Fund since last meeting. Office expense is for making online ordering form easier via the PAC website. Currently over budget for student laptops due to taxes, will be adjusted.

New Business

1. Orders are ongoing for the **Pink T-shirts** for Bully Free School day in February.
2. After School Programs – Kung Ho Martial Arts Academy offer of services on-site. No space for another after school program at this time.
3. Multicultural focus: school has planned a **multicultural event in May 2014**. School in Burnaby or Coquitlam hosts a weekly parent event that focuses on various aspects of multiculturalism and something similar to this could be revisited in the future.
4. Mother's Day/ Father's Day/ Staff Appreciation Day – need to start planning for these events. Chair to send request for volunteers for this committee.

Old Business

1. **Website** – purchased forms to simplify ordering but have lost the 'shopping cart' function. Jerusha to verify the cost of adding this plug-in and will advise the Treasurer. Any other ideas for forms should be sent to Jerusha to review.
2. French books in Chapters – DPAC sent a letter to Chapters to confirm the number of French Immersion students within the district to support the request to increase the available selection.

Committees

1. SPC: no news.
2. CFP: no news.
3. DPAC: no news.
4. Hot Lunch: next hot lunch on **January 31** will be **Subway**. The next hot lunch will be **February 7** for **pizza** lunch.
5. Fundraising: **Spring Fair on May 29**. Fundraising Committee to send email requesting volunteers for the Auction sub-committee. **Sun Run** sign up now available, need to have 20 children to make a team; Susan to make presentation at the next assembly. **Movie Night March 7**, no movie decided upon at this time. Parents and guardians are reminded that children must not be dropped off; a responsible adult must stay at the event with them. **Book Fair coming up in February** on the 19th from 2pm-6pm and the 20th from 3pm-5:30pm.
6. SEP: no news.
7. Grade 5: the Grade 5 sweatshirts have gone out. Committee looking at a Memory Book and already working on the photos. End of Year day planned for June 18 and Grade 4s will participate in a Leadership session for the day.
8. Traffic: see previous section in minutes.
9. Class Communication: no news.

Date of next meeting is Monday, February 17, 2014 at 7:00 pm.

Motion to adjourn meeting. Moved by Georgette. Seconded by Alex. **Motion passed.**

Meeting adjourned at 9:20 pm.