



**Minutes of Panorama Heights Elementary School PAC Meeting**

**April 15, 2013**

**Co-Chairs:** Denise Affleck, Amtul Siddiqui

**Co-Secretary:** Lani Caron

**Attendees:**

Erin Costa	Georgette van de Bovenkamp
Susan Gottfredsen	Michelle Wiest
Sandra Harris	Hansen Yi
Malia Heale	Tracey Yuruk
Marianne Heale	Emil Zimmermann
Kari Perkins	Emoke Zimmermann
Sabrina Scardillo	

**Meeting called to order at 7:24 pm.**

**Intros and Housekeeping**

1. Timekeeper: Tracey Yuruk
2. Round table introductions.
3. **No meeting in May.** Date of next meeting is 7:15 pm, Monday, June 10, 2013. This will be an Annual General Meeting.
4. Minutes from previous meeting were reviewed. Meeting date on first page altered to reflect 2013 not 2012. **Motion** to approve minutes of the PAC meeting held February 25, 2013. Moved by Susan. Seconded by Malia. All in favour. **Motion passed.**

**Chair Report**

1. Denise has an old book that had been part of our former PAC library; it was purchased at a garage sale and donated back to school; now available if anyone wants it.

## School Report from Vice Principal (Mr. Hunter)

1. Friday assembly items:
  - a. Reminders about **manners** – saying hello means you’re important and then reciprocation should follow.
  - b. If you bump into someone, say you’re sorry; creates misunderstandings.
  - c. Thank you PAC for new playground equipment; it has helped mitigate 80% of “hands-off” issues; also keeping kids active.
  - d. Asked students to not damage art work in hallways, e.g., by brushing against them as they walk by, since they are precious keepsakes for many.
  - e. Gave reminder that there is no supervision at drop off when students come early, e.g., 8 am.
  - f. More than 100 kids applied to be monitors.
  - g. Some saplings have been donated by BC Hydro.
  - h. Mr. Spira’s class won Walking School Bus again.
  - i. Como Lake relay is happening after school Thursday; 57 students.
  - j. School litter patrol being done on a rotating basis.
  - k. Our school came in second by one point in Reading Link so we can go onto finals.
  - l. Track Attack is new this year for grades 3-5; rotating opportunity to try out different events to prepare for track meet.
  - m. Twin day is this Wednesday.
  - n. Zumba has been fantastic – everyone participating, lots of smiles and fun music they recognize; thank you PAC for bringing this in.
  - o. French book fair went well.
2. Questions: One parent inquired about school procedure when a child is sick while being looked after by a monitor; teacher or another adult should be advised before calling the parent to pick the child up from school; Mr. Hunter can follow up with the monitors in this class. Another parent glad that the school grounds are much cleaner now; maybe do more in the lower field in future.

## New Business

1. **By-law review and revisions:** Sabrina, with assistance from Denise and Malia worked on some detailed edits to the PAC by-laws. These were reviewed at the meeting on the SmartBoard. Changes of note are a new section governing the recently created PAC website; the need for Executive members to provide evidence of suitability for their position at time of nomination; ability to vote to extend the appointment of an existing Executive member for an additional two years, where no other qualified candidate is found; formally stating the preference for electronic payment over cheques and cash for payments from parents throughout the year; authority to place account balances in excess of \$10,000 which are not expected to be disbursed in the school year in short term in no-penalty term deposits; formalization of Grade 5 Coordinator; and a number of other financial and administrative matters. Three minor edits suggested. **Motion** to approve by-law amendments with three changes. Moved by Susan. Seconded by Sandra. All in favour. **Motion passed.**
2. Malia wondered whether we could draw from Summit and Maple Creek for Fun Fair volunteers; Malia able to be contact. Susan noted that we have been successful with Glen

Eagle; not from Charles Best; secondary school age volunteers could be more manageable than middle school. Susan will figure out how many volunteers we need and see if we need more people.

3. Communications to go out regarding upcoming AGM.
4. PAC social tentatively planned at Milestones on Monday night a week after June PAC meeting.

### **Old Business:**

1. **Muffins for Moms May 10/ Donuts for Dads June 14:** Planning underway; want to do some games as well as food. Still looking at vendors.
2. **Teacher Appreciation Lunch:** Booked for May 15. Invitations will go out within a week.
3. **Zumba:** Likely to come in at lower than budget projection.
4. **Jessie Miller:** Very interesting, and the children's presentation was quite different from adults. Should bring him in again next year. Possibly include Grade 3s.

### **Treasurer's Report**

1. Playground equipment came in lower than estimated.
2. Hot lunches, movie night and Purdy's revenue have come in.
3. Only \$2,700 spent out \$5,000 of Enrichment fund. Mr. Hunter to remind teachers that this is available for use for their classes, e.g., in-class special visits or external field trips.
4. Fundraising account is doing very well; looking for ways for students to benefit before students move on. We can host a year-end hot lunch for all students and teachers. **Motion** to increase hot lunch budget from \$9,500 to \$15,000. Moved by Sandra. Seconded by Tracy. All in favour. **Motion passed.** Another idea could be to beautify our gardens and involve the students. **Motion** to create a gardening line item in the amount of \$1,000, covering dirt, garden tools, gloves, plants and bulbs. Moved by Sandra. Seconded by Susan. All in favour. **Motion passed.** Kari to explore this with teachers.

### **Committee Reports:**

1. **SPC** does not need to meet for the time being.
2. **DPAC: Children of the Streets Society** work to prevent trafficking of kids through educational, age-appropriate presentations/role plays with grade 4 and 5 students. Recommend bringing this to Panorama even this year -- Emil to explore cost and availability. Ministry of Education overhauling **Student Learning Communication** in the next few years and will be consulting parents. Emil could initiate the conversation. Provincial election may impact this. BCCPAC AGM is being held May 3-5, in Richmond.
3. **Fundraising committee: Spring Fair** planning underway, **May 30, 5-8 pm.** Have requested balls and jars donations; reminders underway. Waiting for response from M&M to

do on-site bbq hamburgers and hot dogs; chafing dishes or warmers. Austin Gourmet is also an option. Pre-payment will help us reduce waste. Have cake walk license. Asking Grade 5s to participate in the water dumping game; Mr. Hunter has volunteered. Speed watch guy will be here; prizes for fastest runners; Sabrina to check license requirements. A company run by three middle school kids will come to do cotton candy and slushies and PAC gets a cut. Two more treat days; next one is April 29 – hoping for juice and Cob’s cheese bun. Will prepare a 2013-14 calendar of fundraising events in time for Kindergarten orientation (post on website too), with a September movie night, photo night, movie night, Purdy’s orders, possibly Zumba night for parents at beginning of year to “get to know” new parents. Would like to recruit more parents next year to help; approach can be for people to coordinate one single event in the year. No more movie nights this school year.

4. **Hot lunch:** April 26, Church’s Chicken and homemade pasta salad with a veggie in it. About 200 kids order every time; would like to get 300. Pre-payment makes it so much easier, and revenue is good.
5. **Parent Education:** nothing to add
6. **Class Liaison and Communications:** nothing to add
7. **Student Enrichment:** nothing to add
8. **Traffic:** Massive traffic jam last week, and it took one parent 15 minutes to get from Robson/Johnson to school; three cars parked in front of school were significant cause. Suggestions to have a City by-law ticketer in the area on a regular basis, have kids tell their parents about the rules, informing Kindergarten parents about the rules at orientation, place a tow truck at the end of the driveway, or close off the driveway for a number of days. Mr. Hunter says it is much better than it was, and that drastic measures would also punish the parents who are doing a good job of drop-off/pickup and represent the majority.
9. **Canadian Parents for French:** Eموke re-appointed to CPF. Eموke and Tracey will work over the summer on a public speaking initiative.

**Motion** to adjourn meeting. Moved by Susan. Seconded by Malia. **Motion passed.**

**Meeting adjourned at 9:59 pm.**