



Minutes of Panorama Heights Elementary School PAC Meeting

November 26, 2012

Co-Chairs: Denise Affleck, Amtul Siddiqui

Co-Secretary: Lani Caron

Attendees:

Denise Affleck	Malia Heale
Lani Caron	Leah McGeachie
Kenneth Chui	Kari Perkins
Erin Costa	Sabrina Scardillo
Danielle Elias	Amtul Siddiqui
Kam Farahavar	Alicia Tarry
Jarod Fong	Georgette van de Bovenkamp
Susan Gottfredsen	Tracey Yuruk
Jackie Hamnett	Emil Zimmermann
Sandra Harris	

Meeting called to order at 7:22 pm.

Intros and Housekeeping

1. Timekeeper designated: Malia
2. Round table introductions. Chris Hunter is our interim Vice Principal while Anita Strang is away covering a sick leave at another school.
3. Date of next meeting is 7:15 pm, Monday, January 28, 2013. No December meeting.
4. Minutes from previous meeting were reviewed, with reminder that these are found on school website. **Motion** to approve minutes of the PAC meeting held October 29, 2012. Moved by Sandra. Seconded by Tracy. All in favour. **Motion passed.**

Chair Report

1. Nothing to report; other items to be covered later.

School Report from the Principal (Mr. Speakman)

1. The November 1 **pajama day** was well received. Remembrance Day assembly went very well – choir performed two difficult songs. Madame Smith prepared a very touching video featuring members of staff and their families.
2. The French group went to a **Festival du film**. Some complaints from parents about content, although it was rated General, and age appropriate and language appropriate.
3. **Firefighters** visited the French immersion children and will visit the English program children Thursday morning.
4. **Musical theatre** program was offered, with support by the PAC. The theme was a singing competition with Canadian explorers, but may have gone above the heads of children.
5. **Zero Heroes** was offered as a program sponsored by the municipality and some large Crown corporations, about reducing waste and garbage.
6. Launched a **Jump Rope for Heart** campaign, to take place December 18. Donation forms circulated.
7. There will be no Christmas **concert** but there will be one in spring.
8. A series of **fields trips** coming up in beginning of December to Burnaby Village.
9. **Report cards** to be out on December 10.
10. **Early dismissal** on December 15; possibility of meetings between parents or teachers.
11. Pickup and dropoff notice generated some positive messages. **Traffic** is an on-going issue, for most schools. Will be worse once the winter parking rules begin, as well as the construction. Amtul will find out about winter parking restrictions from the city. PAC can pay for signs to remind parents on how to proceed. Mobility of elderly drivers can be an issue – suggestion for one of the two people to remain with car while the other one drops off the child.

New Business

1. Rachael has booked an **Internet Safety information session** with Jesse Miller on March 5 and 6 – one evening session for parents and an afternoon session for children.
2. Emil proposed an ongoing monthly **social media workshop** starting in January. Information to be circulated within a day. Looking for two additional parents with experience in social media to lead this. There is interest from parents to participate. Kam would like to help.
3. **Hot lunch** discussion can wait until January. New stove and fridge approved; Kari and Susan will look into purchase. Coast Appliances has school pricing and can sell directly to the PAC. Would like to use sports room beside kitchen for a chest freezer – Mr. Speakman will look into it. Could do water hookup for a fridge that has an icemaker. Also consider countertop portable ice makers.
4. Discussion of pink day **t-shirts** vs. a general school t-shirt; can create a two-colour screen shirt. Good for concerts and other school events, possibly add a “this is a pink shirt” button. Could consult Mr. Spira for his concert plans to see what colour(s) might be most suitable. To get them for February, may need to be ordered before the next PAC meeting.
5. **Christmas social** for all parents –did this end of the year. Parents pay for their own. Scheduling and minimum number of guests or tab could be an issue. Could do a potluck in a complex party room, would like to know if one is available, particularly at the complex across the street.

6. The Reading Club would like to bring in an author, **Rachna Gilmore**, who wrote *That Boy Red*.

Old Business:

1. For the **PAC website**, Emil has bought PAC domain and done basic installation. Requesting help from other parents to host and moderate. Ken and Hansen have volunteered.
2. Emil has been trained as a facilitator for a new school district **system** designed to collect ideas from parents. Emil available to help the school use the system if needed.
3. Harbourview Elementary school had an **entrepreneur day** sponsored by Vancity, and other schools invited to come to the school. Sabrina has volunteered with Junior Achievement of BC which is similar – requires volunteers. May need teacher involvement, or could be run as an after school club. Emil to follow up.
4. **Grade 5 Committee** created to ensure someone is handling the yearbook and facilitated by Jackie. Email went out, 9-10 parents have responded, and the group will be meeting soon. Mr. Speakman to ask parents to supply photos.
5. **Chess Club** needs more boards – a lot of kids even dividing group into two and playing on the floor in the gym. **Knitting group** is small – four moms is not enough. **Running club** is fine – kids like the charms – special theme ones as well as feet, strung on a ball chain.
6. **Chafing dishes** needed for spring fair – Susan has quotes. Would like ones that hold as much as possible.

Treasurer's Report

1. Sabrina did an overview of the accounts.
2. **Motion** for an allocation of \$3,500 for t-shirts for the whole school. Moved by Malia. Seconded by Georgette. All in favour. **Motion passed.**
3. **Financial control procedures** put in place for the various PAC activities where cash is handled. Will need to amend some bylaws to have them implemented properly, given the amounts of money. Electronic payment is necessary – researching companies that can give us the reporting we need and at a reasonable cost.
4. Had a CGA volunteer review prior years finances and developed a formal **report**. No findings.
5. For **accountability**, now requiring formal reporting from the various committees, necessitating inventory and cash control, plus spot checking.

Committee Reports:

1. **SPC** does not need to meet for the time being.
2. **DPAC** meeting is Wednesday. Some interesting things on the website, e.g., TedTalks on math. Emil was asked to clean up some of the DPAC emails to make them easier to read.

3. **Fundraising committee** held a smaller movie night last week – half the attendance. Will try to get a new release next time but restricted by licensing. Next movie date aimed for a Thursday in February, so as not to once again displace the group who has been using the gym on Friday nights. The next Treat Day is December 3, not December 10, to not overlap with the fruit and veggie program; mandarin orange and drink planned. Purdy's order is done, yielding \$600. 84 bags of clothes were picked up by Big Brothers today. Next time will advise the teachers – planned for April. Hot lunch was okay. Next one is Subway, with 253 orders, to be served cafeteria style. May do a pre-order barbeque with M&M for January.
4. **Class Liaison and Communications** requested that Mr. Speakman talk to teachers about using class reps more for on-going communications, other than paper consent forms.
5. **Canadian Parents for French** is holding its annual membership skate in Port Moody on January 6.

Motion to adjourn meeting. Moved by Jackie. Seconded by Malia. **Motion passed.**

Meeting adjourned at 8:54 pm.