



**Minutes of Panorama Heights Elementary School PAC Meeting  
October 29, 2012**

**Chairpeople:** Denise Affleck, Amtul Siddiqui

**Secretary:** Lee Tippetts-Aylmer

**Attendees:**

Amtul Siddiqui	Claudia Lopez
Denise Affleck	Bonnie Chung
Lee Tippetts-Aylmer	Emil Zimmermann
Tracey Yuruk	Erin Costa
Leah McGeachie	Kenneth Chui
Christina Purnomo	Jackie Hamnett
Sabrina Scardillo	Sandra Harris
Georgette van de Bovenkamp	Hilda Ng
Kari Perkins	Rachael McErlean
Alicia Tarry	Michelle Wiest
Emoke Zimmermann	

**Meeting called to order at 7:20pm.**

**Intros and Housekeeping**

1. Timekeeper designated: Tracey
2. Round table introductions
3. Next meeting set for November 26, 2012 at 7:15pm
4. Minutes from previous meeting: **Motion** to approve minutes of the PAC meeting held September 24, 2012. Moved by Leah, Seconded by Emil. All in favour. **Approved.**

**School Report – Mr. Speakman**

5. Our school has **474 students** this year.
6. Our vice principal, **Anita Strang, has been asked to act as principal at Parkland Elementary** to cover a sick leave. The duration is unknown and the school board is looking at options for a temporary vice principal. In the meantime, the school has engaged a teacher-on-call, Jessica Hamilton, to free up Mrs. Carlson. A formal notice will go out to parents once the details are finalized.

7. We had a **busy October** with Grade 2 hearing tests, Walking School Bus, an assembly, an earthquake drill, school photos and some classes going to Charlotte Diamond and/or the pumpkin patch.
8. **Photo retakes** will be mid-November.
9. **Halloween** will be the same as last year with kids bringing their costumes and changing at lunch for the afternoon parade.
10. Thursday will be **pajama day** – agreed that a notice should go out about this
11. **Remembrance Day assembly** will be November 8<sup>th</sup> at 10:45am
12. **School Closure day** on Friday, November 9<sup>th</sup> (and holiday observed November 12<sup>th</sup>)
13. We will have a presentation of the **Canadiana Musical Theatre** on November 13<sup>th</sup> at 9:30am – presented by the PAC.
14. **Traffic** continues to be an issue and Mr. Speakman has received emails from disgruntled parents. As always, parents can help by observing the proper procedures (pull up, do not get out of car, etc). We agreed that a notice should go out, especially for new kindergarten parents.
15. The **laptops and smartboard** provided by the PAC have been ordered.

### **Chair Report**

No Report but would like to thank all volunteers.

### **New Business**

16. Jackie Hamnett will be heading the **Grade 5 Committee** and would like an email to go out re volunteers (Grade 5 parents). Denise will be preparing this email. Jackie is currently working on the sweatshirt order.
17. An email has been prepared regarding **clubs**. Tracey will be distributing the sign-up sheets to classrooms. Christina reported that four parents responded to her request for a parent to take over Reading Link so she'll be moving this forward. Reading Link is expected to start mid-November. Steve Elder has volunteered to help with Chess Club and Amtul has given Tracey the name of someone to potentially help with Knitting Club.
18. Denise has some information on a potential **Parent Education** speaker, Jesse Miller ([www.mediatedreality.com](http://www.mediatedreality.com)) and also some free BCTF speakers. Rachael will look into these options. As well, one of our parents is a counsellor at Maple Creek and has offered to do a 30 minute session for parents on what to watch for with regards to bullying. Emil has also suggested a knowledge-sharing group for parents to help each other keep up to date with social media and privacy issues.
19. The Fundraising group (Leah, Jackie, Susan and Lani) have been getting questions from parents regarding where we are **spending funds** that are raised. They have prepared a draft email to provide information on our fundraising plan for the year and would like to know how to deal with questions about spending. Sabrina explained the budget process and advised it continues to be difficult to get teachers to use the funds that are available. Mr. Speakman advised that there is a staff meeting next Monday and it's on his agenda to discuss ways to spend PAC funds (technology, playground equipment for each class, etc). We agreed as a group that we could do a better job communicating when we do buy something for the school.

### **Old Business**

20. Emil, Ken and Hansen have had some initial conversations about building a **PAC website**. There was discussion about what this would be used for. We agreed that Emil would move this forward and potentially have a draft site for the next meeting.
21. **Emergency Prep** – the office is taking care of it this year.
22. Fundraising asked Mr. Speakman if there is any conflict including a “free loaf of bread” coupon from Cobs with a distribution and he advised that there is no issue. Mr. Speakman then had to leave the meeting.
23. **Walking School Bus** will be November 14<sup>th</sup> and more volunteers are needed – arrive at 8:20am.

### **Treasurers Report**

24. **Treat Day** pre-order money has been collected by no expenses to offset yet
25. There was some discussion about using PAC funds to buy or offset purchase of pink t-shirts for anti-bullying day but we agreed to wait for teachers’ wish list to see if this would be better spent, potentially on technology.
26. **Motion** to increase Parent Education budget to \$2000, and add \$300 for chafing dishes and \$3000 for a new stove and fridge by Sandra. **Seconded** by Georgette. All in Favour. **Motion Passed.**
27. In the Gaming account, **Motion** to budget \$4000 for classroom playground equipment by Leah. **Seconded** by Claudia. All in Favour. **Motion Passed.**

### **Committee Reports**

28. **SPC**: No report
29. **DPAC**: Recent meeting focused on addressing parent concern related to bullying and the Amanda Todd issue.
30. **Fundraising**:
  1. **Movie Night** was successful but VERY busy and continued issues with parents dropping kids off. There was some discussion about implementing security but agreed we don’t want to take on that responsibility. Next movie night will be November 23<sup>rd</sup>.
  2. **Treat Days** scheduled for November 5<sup>th</sup> and December 10<sup>th</sup>.
  3. There will be a **Clothing Drive** on November 21 and 22<sup>nd</sup>.
31. **Hot Lunch** had an issue with the oven so new stove has been budgeted. Kari and Alicia are looking at adding another hot lunch day per month which will be pre-orders (Subway, sushi, etc). They will discuss with Mr. Speakman.
32. **Parent Education** – Rachael will look into a social media session for February.
33. **Traffic**: No news.
34. **CPF** – Charlotte Diamond is doing a free concert at Pinetree Chapters on Saturday, November 10<sup>th</sup> at 10:30am. CPF is doing another Parents Night out on November 16<sup>th</sup> 5-9pm.

**Motion to adjourn meeting.** Moved by Emil, Seconded by Sandra. **Approved.**

**Meeting adjourned at 9:16 pm.**